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**BOARD OF CORRECTION**  
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Martha W. King  
*Executive Director*

Record of Variance Action for November 13, 2018 Public Meeting

This variance allows the Department of Correction to conduct Thanksgiving Day (November 22, 2018) visits on a day schedule rather than an evening schedule, resulting in one evening visiting opportunity the week of November 19 rather than two.

Type of Variance: Limited

Date on which Variance will commence: November 22, 2018

Time period, if any: N/A

Minimum Standard for which Variance is Granted: 1-09(c)(1)(i)

Date on which Board of Correction first approved Variance (for renewals only): N/A

Requirements imposed as conditions on Variance during its pendency:

1. By November 15, 2018, the Department will notify people in custody and visitors of the change in schedule via inmate council meetings and posters in housing areas, visit areas, libraries, and intakes.