

## NYC Department of Correction

### Secure Unit Compliance Audit – April 2021

Pursuant to the six (6) month limited variance granted by the NYC Board of Correction on February 9, 2021, allowing for the continued use of the Secure Unit for young adults (18 to 21 years old), the related variance conditions require the NYC Department of Correction (“Department”) to conduct a monthly audit on compliance with the following provisions of the Board’s Minimum Standards and with educational services:

- § 1-05(b) (Lock-in), specifically, the number of out of cell hours per young adult;
- § 1-08(f) (Access to Courts and Legal Services, including Law Library);
- § 1-06 (Recreation);
- § 1-02(c)(2) (Classification), specifically, the number of programming hours offered to each young adult and the number of hours each young adult participated in programming; and
- Education services, specifically the number of young adults brought to school and, for each young adult, the time each young adult was brought to school and the time each young adult was taken out of school.

#### **Audit Parameters**

As set forth in the Department’s June 9, 2017 compliance plan to the Board, the audit is conducted through a manual review of the housing area logbooks on four (4) randomly selected dates each month.

This audit report covers the following four (4) dates in the month of April 2021:

- April 8
- April 13
- April 21
- April 28

In addition, on-site inspections of the Secure Unit’s kiosks and typewriters were conducted on four (4) randomly selected dates, listed below.

#### **§1-05(b) Lock-in**

A manual review of housing area logbooks was performed to determine whether ten (10), twelve (12), and fourteen (14) hours of out-of-cell times were afforded to young adults based on their assigned phase. In addition, pursuant to the Secure Unit variance granted by the Board on February 9, 2021, and associated variance conditions, this audit report provides individualized data related to each young adult’s out-of-cell time during the reporting period.

#### **§1-08(f) Access to Courts and Legal Services, including Law Library**

Manual reviews of the housing area logbook, Program and Services Logbook, and Law Library Logbook were conducted to determine whether Law Library services were afforded. In addition to the above logbook reviews, on-site inspections were conducted to determine if the four (4) kiosks and four (4) typewriters located in the unit were operational.

April on-site inspections of kiosks and typewriters were:

- April 9
- April 19

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- April 22
- April 29

#### §1-06 – Recreation

Manual reviews of the housing area logbook and Mandated Services Logbook were conducted to determine whether one (1) hour of recreation was afforded.

#### § 1-02(c) (2) (Classification), Provision of Programming

A manual review of programming attendance data was conducted to determine the number of programming hours offered to each young adult and the number of hours each young adult participated in programming.

#### Education

A review was conducted to determine the number of young adults enrolled in educational services, whether they were provided with educational learning packets, and whether they completed and returned the educational learning packets.

#### Audit Findings

##### §1-05(b) Lock-in

On April 13, 2021, the 8:00 a.m. scheduled lock-out was delayed and did not occur until 10:00 a.m. On April 21, 2021, the 8:00 a.m. scheduled lock-out was delayed and did not occur until 8:50 a.m. The delayed scheduled lock-outs were due a staff shortage, which was recorded in the housing area logbook.

The Lock-in/Lock-out Tracking Logbook captures individualized data on an hourly basis related to each young adult's time in and out of his cell. On any given day, a young adult may be out to court or transferred in or out of the Secure Unit. Depending on the length of time these young adults are in the housing unit, they may not be included in the out-of-cell time reporting.

#### Phase 1

Young adults in Phase 1 are afforded ten (10) hours out of cell time each day. Listed below is individualized data related to each young adult's total out of cell time in Phase 1, based on a manual review of the Lock-in/Lock-out Tracking Logbook, for the dates audited. The out of cell time is the hours each day that a young adult **chooses to** be out of his cell during institutional lock-out periods. The data reflects the young adults present in the unit for institutional lock-outs on each audit date.

#### **April 8, 2021**

There were sixteen (16) young adults in Phase 1; their out of cell times on this audit date were:

1. 5 hours 59 minutes
2. 11 hours 59 minutes

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3. 12 hours 59 minutes
4. 10 hours 59 minutes
5. 10 hours 59 minutes
6. 9 hours 59 minutes
7. 10 hours
8. 9 hours 13 minutes
9. 2 hours 59 minutes; young adult **chose not** to participate in the majority of afforded out of cell time
10. 6 hours 59 minutes
11. 12 hours 59 minutes
12. 10 hours 59 minutes
13. 11 hours 59 minutes
14. 12 hours 59 minutes
15. 12 hours 59 minutes

On this audit date, the lock-in and lock-out times for one (1) young adult in Phase 1 could not be determined because the information was not recorded in the Logbook.

### **April 13, 2021**

There were thirteen (13) young adults in Phase 1; their out of cell times on this audit date were:

1. 10 hours 39 minutes
2. 11 hours 39 minutes
3. 11 hours 39 minutes
4. 11 hours 39 minutes
5. 10 hours 39 minutes
6. 6 hours
7. 5 hours 59 minutes
8. 12 hours 39 minutes
9. 11 hours 39 minutes
10. 10 hours 59 minutes
11. 4 hours; young adult **chose not** to participate in the majority of afforded out of cell time
12. 7 hours 59 minutes
13. 11 hours 39 minutes

### **April 21, 2021**

There were twelve (12) young adults in Phase 1; the out of cell times for those present on this audit date were:

1. 11 hours 59 minutes
2. 10 hours 59 minutes
3. 8 hours 59 minutes
4. 7 hours 59 minutes
5. 9 hours 20 minutes
6. 12 hours 8 minutes
7. 6 hours; young adult was out to court for most of the day
8. 9 hours 59 minutes
9. 8 hours 59 minutes

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10. 7 hours 59 minutes
11. 10 hours 59 minutes

On this audit date, the lock-in and lock-out times for one (1) young adult in Phase 1 could not be determined because the information was not recorded in the Logbook.

#### **April 28, 2021**

There were eleven (11) young adults in Phase 1; their out of cell times on this audit date were:

1. 9 hours
2. 7 hours
3. 11 hours 59 minutes
4. 11 hours 59 minutes
5. 11 hours
6. 11 hours 59 minutes
7. 11 hours 59 minutes
8. 1 hour; young adult **chose not** to participate in the majority of afforded out of cell time
9. 7 hours 59 minutes
10. 1 hour; young adult **chose not** to participate in the majority of afforded out of cell time
11. 10 hours 59 minutes

#### **Phase 2**

Young adults in Phase 2 are afforded twelve (12) hours out of cell time each day. Listed below is individualized data related to each young adult's total out of cell time in Phase 2, based on a manual review of the Lock-in/Lock-out Tracking Logbook, for the dates audited. The out of cell time is the hours each day that a young adult **chooses to** be out of his cell during institutional lock-out periods. The data reflects the young adults present in the unit for institutional lock-outs on each audit date.

#### **April 8, 2021**

There were two (2) young adults in Phase 2; their out of cell times on this audit date were:

1. 12 hours 59 minutes

On this audit date, one (1) young adult in Phase 2, **chose not** to participate in all afforded lockout options.

#### **April 13, 2021**

There were three (3) young adults in Phase 2; their out of cell times on this audit date were:

1. 9 hours 39 minutes
2. 10 hours 59 minutes
3. 11 hours 39 minutes

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### April 21, 2021

There were four (4) young adults in Phase 2; their out of cell times on this adult date were:

1. 12 hours 8 minutes
2. 12 hours 5 minutes
3. 10 hours
4. 9 hours

### April 28, 2021

There were two (2) young adults in Phase 2; their out of cell times on this audit date were:

1. 11 hours 59 minutes
2. 9 hours 59 minutes

### Phase 3

Young adults in Phase 3 are afforded fourteen (14) hours out of cell time each day. Listed below is individualized data related to each young adult's total out of cell time in Phase 3, based on a manual review of the Lock-in/Lock-out Tracking Logbook, for the dates audited. The out of cell time is the hours each day that a young adult **chooses to** be out of his cell during institutional lock-out periods. The data reflects the young adults present in the unit for institutional lock-outs on each audit date.

### April 8, 2021

There was one (1) young adult in Phase 3; his out of cell time on this audit date was 12 hours and 59 minutes.

### April 13, 2021

There were three (3) young adults in Phase 3; their out of cell times on this audit date were:

1. 8 hours 59 minutes
2. 9 hours 59 minutes

On this audit date, one (1) young adult in Phase 3 **chose not** to participate in all afforded lockout options.

### April 21, 2021

There were four (4) young adults in Phase 3; their out of cell times on this audit date were:

1. 9 hours 59 minutes
2. 9 hours 59 minutes
3. 8 hours 15 minutes

On this audit date, one (1) young adult in Phase 3 **chose not** to participate in all afforded lockout options.

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### April 28, 2021

There were seven (7) young adults in Phase 3; their out of cell times on this audit date were:

1. 11 hours
2. 7 hours
3. 11 hours 59 minutes
4. 6 hours
5. 11 hours 59 minutes
6. 11 hours 59 minutes

On this audit date, one (1) young adult in Phase 3 **chose not** to participate in all afforded lockout options.

### §1-08(f) Access to Courts and Legal Services, including Law Library

#### Law Library Coordinator

A manual review of the Programs and Services Logbook, housing area logbook and Law Library Logbook, revealed that the Law Library Coordinator was in the unit to provide assistance on three (3) of the four (4) audit dates – April 8, 21, and 28, 2021. The Law Library Coordinator's time for these three (3) audit dates audited was in compliance with the provisions of the Board's Minimum Standards i.e., a minimum of two (2) hours. For the remaining one (1) audit date, April 13, 2021, Law Library services were not provided in the Secure Unit due to an unscheduled absence by the Law Library Coordinator.

### April 8, 2021

There were nineteen (19) young adults in the Secure Unit on this audit date. Of the nineteen (19) young adults, five (5) young adults **chose to** request and were provided Law Library services on this audit date. The arrival and departure times for the Law Library Coordinator on this audit date were:

- Arrived 4:00 p.m. / Departed 6:00 p.m.

### April 13, 2021

There were nineteen (19) young adults in the Secure Unit on this audit date. Law library services were not provided on this audit date due to the Law Library Coordinator's unscheduled absence.

### April 21, 2021

There were twenty (20) young adults in the Secure Unit on this audit date. Of the twenty (20) young adults, two (2) young adults **chose to** request and were provided Law Library services on this audit date. The arrival and departure times for the Law Library Coordinator on this audit date were:

- Arrived 10:00 a.m. / Departed 4:01 p.m.

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#### April 28, 2021

There were twenty (20) young adults in the Secure Unit on this audit date. Of the twenty (20) young adults, three (3) young adults **chose to** request and were provided Law Library services on this audit date. The arrival and departure times for the Law Library Coordinator on this audit date were:

- Arrived 10:00 a.m. / Departed 4:09 p.m.

#### Kiosks and Typewriters

As noted above, the kiosks and typewriters were inspected on four (4) dates during the audit period – April 9, 19, 22, and 29, 2021. All Law Library services are afforded and fulfilled by the Legal Coordinators through request slips.

#### Typewriters:

On the four (4) audit dates, April 9, 19, 22, and 29, 2021, all four (4) typewriters were operable.

#### Kiosks:

On the four (4) audit dates, April 9, 19, 22, and 29, 2021, all four (4) kiosks were inoperable. According to the Director of Law Libraries, the kiosks can become inoperable due to prolonged inactivity. Legal Coordinators reactivate the kiosks' servers when possible.

#### **§1-06 – Recreation**

All young adults in the Secure Unit are afforded a minimum of one (1) hour of recreation per day, seven (7) days per week in the outdoor recreation area, except in inclement weather when the indoor recreation area is used.

The audit reviewed recreational data for each of the four (4) dates – April 8, 13, 21, and 28, 2021 – to ascertain the total number of young adults that participated in recreation.

On one (1) of the four (4) audit dates – April 21, 2021 – recreation was afforded to all young adults in the Secure Unit.

#### April 8, 2021

There were nineteen (19) young adults in the Secure Unit on this audit date. Recreation could not be afforded on this audit date due to staffing challenges related to the Department's COVID-19 response<sup>1</sup>.

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<sup>1</sup> The facility's leadership created a plan of action. The Tour Commander will confirm that the Secure Unit recreation post is properly staffed on a daily basis and that recreation is afforded each day. The importance of affording recreation to the Secure Unit will additionally be emphasized at the weekly supervisors' meeting.

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### April 13, 2021

There were nineteen (19) young adults in the Secure Unit on this audit date. Recreation could not be afforded on this audit date due to staffing challenges related to the Department's COVID-19 response<sup>1</sup>.

### April 21, 2021

There were twenty (20) young adults in the Secure Unit on this audit date. Please note the following:

- Seven (7) young adults participated in afforded recreation.
- One (1) young adult was out to court during afforded recreation.
- Twelve (12) young adults' participation in afforded recreation could not be determined.

### April 28, 2021

There were twenty (20) young adults in the Secure Unit on this audit date. Recreation could not be afforded on this audit date due to staffing challenges related to the Department's COVID-19 response<sup>1</sup>.

### § 1-02(c) (2) (Classification), Provision of Programming

Due to the coronavirus, Program Counselors conducted rounds through the quad areas to provide programming service as they did in the past, but did not remain in the housing area for the entire day. Young adults are offered programming through the availability of books and self-guided programming packets developed by community partners. The self-guided programming packets comprise a variety of activities, including interactive journaling books, anger management exercises, goal setting and coping skills, reading materials and worksheets, and creative arts activities. In-person programming through Individual Counseling, Structured Recreation, and Group Counseling are provided in addition to being available upon request to young adults in the Secure Unit. Social services are afforded by counselors, which can either be requested by a social service slip or during a counselor's tour when an inquiry is made that may be designated as social service. Social service includes the provision or referral of a support service, or case management-related engagement and discussion.

The audit revealed programming attendance data on each of the four (4) audit dates to ascertain the number of programming hours offered to each young adult and the number of hours each young adult **chose to** participate in programming. Programming participation hours are based on the number of hours each young adult **chose to** participate in programming.

The data reflects the young adults present in the housing area during programming on each audit date. Programming in the Secure Unit was afforded to all young adults on all four (4) audit dates – April 8, 13, 21, and 28, 2021.

### April 8, 2021

There were nineteen (19) young adults housed in the Secure Unit on this audit date. In-person programming was offered.

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Quad A – There were five (5) young adults in this quad.

- ❖ Ten (10) minutes of in-person programming were offered to the five (5) young adults in this quad.
  - Each of four (4) young adults in Phase 1 were offered and **chose to** participate in ten (10) minutes of in-person programming.
  - One (1) young adult in Phase 2 **chose not** to participate in all afforded in-person programming.

Quad B – There were four (4) young adults in this quad.

- ❖ Up to seven (7) minutes of in-person programming were offered to the four (4) young adults in this quad.
  - One (1) young adult in Phase 1 was offered and **chose to** participate in seven (7) minutes of in-person programming.
  - One (1) young adult in Phase 1 was offered and **chose to** participate in (2) minutes of in-person programming.
  - One (1) young adult in Phase 1 was offered and **chose to** participate in (5) minutes of in-person programming.
  - One (1) young adult in Phase 1 was offered and **chose to** participate in (3) minutes of in-person programming.

Quad C – There were six (6) young adults in this quad.

- ❖ Up to forty-six (46) minutes of in-person programming were offered to the six (6) young adults in this quad.
  - One (1) young adult in Phase 1 was offered and **chose to** participate in forty-five (45) minutes of in-person programming.
  - One (1) young adult in Phase 1 was offered and **chose to** participate in forty-six (46) minutes of in-person programming.
  - One (1) young adult in Phase 1 was offered and **chose to** participate in thirty-nine (39) minutes of in-person programming.
  - One (1) young adult in Phase 1 was offered and **chose to** participate in thirty-eight (38) minutes of in-person programming.
  - One (1) young adult in Phase 1 was offered twenty-six (26) minutes of in-person programming. He **chose to** participate in six (6) minutes of in-person programming and **chose not** to participate in all remaining in-person programming.
  - One (1) young adult in Phase 2 was offered thirty-five (35) minutes of in-person programming. He **chose to** participate in fifteen (15) minutes in-person programming and **chose not** to participate in all remaining in-person programming.

Quad D– There were four (4) young adults in this quad.

- ❖ Up to one (1) hour and five (5) minutes of in-person programming were offered to (3) young adults in this quad.

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- One (1) young adult in Phase 1 was offered one (1) hour and two (2) minutes of in-person programming. He **chose to** participate in two (2) minutes of in-person programming and **chose not** to participate in all remaining in-person programming.
- Each of two (2) young adults in Phase 1 were offered one (1) hour and five (5) minutes of in-person programming. Each young adult **chose to** participate in five (5) minutes of in-person programming and **chose not** to participate in all remaining in-person programming.
- One (1) young adult in Phase 1 transferred into the unit after afforded in-person programming and therefore, did not participate.

#### April 13, 2021

There were nineteen (19) young adults housed in the Secure Unit on this audit date. In-person programming was offered.

Quad A – There were five (5) young adults in this quad.

- ❖ One (1) hour of in-person programming was offered to the five (5) young adults in this quad.
  - Each of four (4) young adults in Phase 1 were offered and **chose to** participate in one (1) hour of in-person programming.
  - One (1) young adult in Phase 3 was offered one (1) hour of in-person programming. He **chose not** to participate in all afforded in-person programming.

Quad B – There were four (4) young adults in this quad.

- ❖ One (1) hour of in-person programming were offered to the four (4) young adults in this quad.
  - Each of three (3) young adults in Phase 2 were offered and **chose to** participate in one (1) hour of in-person programming.
  - One (1) young adult in Phase 1 was out to video court and, as a result, did not participate in afforded in-person programming.

Quad C – There were six (6) young adults in this quad.

- ❖ Up one (1) hour and thirty (30) minutes of in-person programming were offered to the six (6) young adults in this quad.
  - One (1) young adult in Phase 1 was offered and **chose to** participate in one (1) hour and thirty (30) minutes of in-person programming.
  - Each of two (2) young adults in Phase 1 were offered and **chose to** participate in one (1) hour of in-person programming and **chose not** to participate in all remaining in-person programming.
  - One (1) young adult in Phase 3 was offered and **chose to** participate in one (1) hour of in-person programming and **chose not** to participate in all remaining in-person programming.

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- One (1) young adult in Phase 1 was offered and **chose to** participate in one (1) hour and fifteen (15) minutes of in-person programming.
- One (1) young adult in Phase 1 was offered one (1) hour of in-person programming. He **chose not** to participate in all afforded in-person programming.

Quad D – There were four (4) young adults in this quad.

- ❖ One (1) hour of in-person programming was offered to the four (4) young adults in this quad.
  - Each of two (2) young adults in Phase 1 were offered and **chose to** participate in one (1) hour of in-person programming.
  - One (1) young adult in Phase 3 was offered and **chose to** participate in one (1) hour of in-person programming.
  - One (1) young adult in Phase 1 was offered one (1) hour of in-person programming. He **chose not** to participate in all afforded in-person programming.

#### April 21, 2021

There were twenty (20) young adults housed in the Secure Unit on this audit date. In-person programming was offered.

Quad A – There were six (6) young adults in this quad.

- ❖ Thirty-one (31) minutes of in-person programming were offered to the six (6) young adults in this quad.
  - One (1) young adult in Phase 1 was offered and **chose to** participate in thirty-one (31) minutes of in-person programming.
  - Two (2) young adults in Phase 1 **chose not** to participate in all afforded in-person programming.
  - Two (2) young adults in Phase 2 **chose not** to participate in all afforded in-person programming.
  - One (1) young adult in Phase 3 **chose not** to participate in all afforded in-person programming.

Quad B – There were four (4) young adults in this quad.

- ❖ Fifteen (15) minutes of in-person programming were offered to the four (4) young adults in this quad.
  - Each of two (2) young adults in Phase 2 were offered and **chose to** participate in fifteen (15) minutes of in-person programming.
  - Each of two (2) young adults in Phase 1 were offered and **chose to** participate in fifteen (15) minutes of in-person programming.

Quad C – There were six (6) young adults in this quad.

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- ❖ One (1) hour and thirty (30) minutes of in-person programming were offered to the six (6) young adults in this quad.
  - Each of two (2) young adults in Phase 1 were offered and **chose to** participate in one (1) hour and thirty (30) minutes of in-person programming. Both young adults **chose to** participate in one (1) hour and fifteen (15) minutes of in-person programming and **chose not** to participate in all remaining in-person programming.
  - One (1) young adult in Phase 1 was offered and **chose to** participate in one (1) hour and thirty (30) minutes of in-person programming.
  - One (1) young adult in Phase 3 was offered one (1) hour and thirty (30) minutes of in-person programming. He **chose to** participate in one (1) hour and fifteen (15) minutes of in-person programming and **chose not** to participate in all remaining in-person programming.
  - One (1) young adult in Phase 1 was offered one (1) hour and thirty (30) minutes of in-person programming. He **chose to** participate in one (1) hour of in-person programming and **chose not** to participate in all remaining in-person programming.
  - One (1) young adult in Phase 1 was offered one (1) hour and thirty (30) minutes of in-person programming. He **chose not** to participate in all afforded in-person programming.

Quad D – There were four (4) young adults in this quad.

- ❖ In-person programming was not afforded to the four (4) young adults in this quad due to staffing challenges related to the Department's COVID-19 response.

#### **April 28, 2021**

There were twenty (20) young adults housed in the Secure Unit on this audit date. In-person programming was offered.

Quad A – There were seven (7) young adults in this quad.

- ❖ Fifteen (15) minutes of in-person programming were offered to the seven (7) young adults in this quad.
  - One (1) young adult in Phase 2 was offered and **chose to** participate in fifteen (15) minutes of in-person programming.
  - Each of two (2) young adults in Phase 3 were offered and **chose to** participate in fifteen (15) minutes of in-person programming.
  - Each of two (2) young adults in Phase 1 were offered and **chose to** participate in fifteen (15) minutes of in-person programming.
  - Two (2) young adults, one (1) young adult in Phase 1 and the other young adult in Phase 3, **chose not** to participate in all afforded in-person programming.

Quad B – There were four (4) young adults in this quad.

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- ❖ Fifteen (15) minutes of in-person programming were offered to the four (4) young adults in this quad.
  - Each of three (3) young adults in Phase 3 were offered and **chose to** participate in fifteen (15) minutes of in-person programming.
  - One (1) young adult in Phase 2 was offered and **chose to** participate in fifteen (15) minutes of in-person programming.

Quad C – There were six (6) young adults in this quad.

- ❖ Twenty (20) minutes of in-person programming were offered to the six (6) young adults in this quad.
  - Each of three (3) young adults in Phase 1 **chose to** participate in fifteen (15) minutes of in-person programming and **chose not** to participate in the remaining afforded in-person programming.
  - One (1) young adult in Phase 3 **chose to** participate in twenty (20) minutes of in-person programming.
  - Each of two (2) young adults in Phase 1 **chose not** to participate in all afforded in-person programming.

Quad D – There were three (3) young adults in this quad.

- ❖ Fifty (50) minutes of in-person programming was offered to the three (3) young adults in this quad.
  - One (1) young adult in Phase 1 **chose to** participate in thirty-five (35) minutes of in-person programming and **chose not** to participate in all remaining afforded in-person programming.
  - One (1) young adult in Phase 1 **chose to** participate in fifteen (15) minutes of in-person programming and **chose not** to participate in all remaining afforded in-person programming.
  - One (1) young adult in Phase 1 **chose not** to participate in all afforded in-person programming.

### Education

The NYC Department of Education offers educational services to all young adults in the Secure Unit. A young adult can enroll in educational services by completing and submitting the “Request for Educational Services” form upon admission. In addition, a young adult can enroll in educational services by completing the form in the Secure Unit. The NYC Department of Education began educational services on September 21, 2020 remotely to young adults who were enrolled in school. Each young adult was provided a tablet Monday through Friday from 9 a.m. to 2 p.m., with educational materials uploaded by the NYC Department of Education. Young adults were able to send messages and respond to messages with their teachers. In addition, a hotline number was established for young adults in the unit to speak with a teacher if they had any questions or needed support. As of December 14, 2020, the use of tablets to provide remote learning to young adults in the Secure Unit was suspended due to security concerns. Young adults in the unit were then provided educational learning packets instead of the tablets.

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Educational learning packets were provided to all young adults who were enrolled in school on the three (3) of the four (4) audit dates – April 8, 13, and 21, 2021.

#### April 8, 2021

There were nineteen (19) young adults in the Secure Unit on this audit date. Of the nineteen (19) young adults, twelve (12) young adults were enrolled in school and each was offered an educational learning packet. Please note the following:

- One (1) young adult **chose to** complete and return the educational learning packet.
- One (1) young adult **chose not** to participate in the educational learning packet.
- Each of the remaining ten (10) young adults was offered an educational learning packet but **chose not** to return a completed educational learning packet.

#### April 13, 2021

There were nineteen (19) young adults in the Secure Unit on this audit date. Of the nineteen (19) young adults, twelve (12) young adults were enrolled in school and each was offered an educational learning packet. Please note the following:

- Four (4) young adults **chose not** to participate in the educational learning packet.
- Each of the remaining eight (8) young adults was offered an educational learning packet but **chose not** to return a completed educational learning packet.

#### April 21, 2021

There were twenty (20) young adults in the Secure Unit on this audit date. Of the twenty (20) young adults, thirteen (13) young adults were enrolled in school and each was provided with an educational learning packet. Please note the following:

- Five (5) young adults **chose not** to participate in the educational learning packet.
- Each of the remaining eight (8) young adults was offered an educational learning packet but **chose not** to return a completed educational learning packet.

#### April 28, 2021

There were twenty (20) young adults in the Secure Unit on this audit date. Of the twenty (20) young adults, thirteen (13) young adults were enrolled in school. The NYC Department of Education did not provide the young adults with educational learning packets on this audit date.