

NYC Department of Correction

Secure Unit Compliance Audit – December 2020

Pursuant to the six (6) month limited variance granted by the NYC Board of Correction on November 10, 2020, allowing for the continued use of the Secure Unit for young adults (18 to 21 years old), the related variance conditions require the NYC Department of Correction (“Department”) to conduct a monthly audit on compliance with the following provisions of the Board’s Minimum Standards and with educational services:

- § 1-05(b) (Lock-in), specifically, the number of out of cell hours per young adult;
- § 1-08(f) (Access to Courts and Legal Services, including Law Library);
- § 1-06 (Recreation);
- § 1-02(c)(2) (Classification), specifically, the number of programming hours offered to each young adult and the number of hours each young adult participated in programming; and
- Education services, specifically the number of young adults brought to school and, for each young adult, the time each young adult was brought to school and the time each young adult was taken out of school.

Audit Parameters

As set forth in the Department’s June 9, 2017 compliance plan to the Board, the audit is conducted through a manual review of the housing area logbooks on four (4) randomly selected dates each month.

This audit report covers the following four (4) dates in the month of December 2020:

- December 2
- December 8
- December 15
- December 22

In addition, on-site inspections of the Secure Unit’s kiosks and typewriters were conducted on four (4) randomly selected dates, listed below.

§1-05(b) Lock-in

A manual review of housing area logbooks was performed to determine whether ten (10), twelve (12), and fourteen (14) hours of out-of-cell times were afforded to young adults based on their assigned phase. In addition, pursuant to the Secure Unit variance granted by the Board on November 10, 2020, and associated variance conditions, this audit report provides individualized data related to each young adult’s out-of-cell time during the reporting period.

§1-08(f) Access to Courts and Legal Services, including Law Library

Manual reviews of the housing area logbook, Program and Services Logbook, and Law Library Logbook were conducted to determine whether Law Library services were afforded. In addition to the above logbook reviews, on-site inspections were conducted to determine if the four (4) kiosks and four (4) typewriters located in the unit were operational.

December on-site inspections of kiosks and typewriters were:

- December 4
- December 11

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- December 16
- December 28

§1-06 – Recreation

Manual reviews of the housing area logbook and Mandated Services Logbook were conducted to determine whether one (1) hour of recreation was afforded.

§ 1-02(c) (2) (Classification), Provision of Programming

A manual review of programming attendance data was conducted to determine the number of programming hours offered to each young adult and the number of hours each young adult **chose to** participate in programming.

Education

A review was conducted to determine the number of young adults enrolled in educational services, whether they were provided with a tablet or educational learning packets, and whether they **chose to** participate in remote learning using the tablets, or **chose to** complete and return the educational learning packets.

Audit Findings

§1-05(b) Lock-in

The Lock-in/Lock-out Tracking Logbook captures individualized data on an hourly basis related to each young adult's time in and out of his cell. On any given day, a young adult may be out to court or transferred in or out of the Secure Unit. Depending on the length of time these young adults are in the housing unit, they may not be included in the out-of-cell time reporting.

Phase 1

Young adults in Phase 1 are afforded ten (10) hours out of cell time each day. Listed below is individualized data related to each young adult's total out of cell time in Phase 1, based on a manual review of the Lock-in/Lock-out Tracking Logbook, for the dates audited. The out of cell time is the hours each day that a young adult **chooses to** be out of his cell during institutional lock-out periods. The data reflects the young adults present in the unit for institutional lock-outs on each audit date.

December 2, 2020

There were six (6) young adults in Phase 1; their out of cell times on this audit date were:

1. 4 hours; young adult **chose not** to participate in the majority of afforded out of cell time
2. 4 hours; young adult **chose not** to participate in the majority of afforded out of cell time
3. 3 hours; young adult **chose not** to participate in the majority of afforded out of cell time
4. 2 hours; young adult **chose not** to participate in the majority of afforded out of cell time
5. 4 hours; young adult **chose not** to participate in the majority of afforded out of cell time

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6. 2 hours; young adult **chose not** to participate in the majority of afforded out of cell time

December 8, 2020¹

There were seven (7) young adults in Phase 1; their out of cell times on this audit date were:

1. 6 hours
2. 4 hours
3. 4 hours
4. 7 hours
5. 1 hour; young adult transferred-in the unit on this date

On this audit date, two (2) young adults in Phase 1 **chose not** to participate in all afforded lock-out options.

December 15, 2020

There were ten (10) young adults in Phase 1; their out of cell times on this audit date were:

1. 8 hours
2. 9 hours
3. 9 hours
4. 9 hours
5. 9 hours
6. 3 hours; young adult **chose not** to participate in the majority of afforded out of cell time
7. 5 hours
8. 6 hours
9. 7 hours

On this audit date, one (1) young adult in Phase 1 **chose not** to participate in all afforded lock-out options.

December 22, 2020

There were twelve (12) young adults in Phase 1; their out of cell times on this audit date were:

1. 11 hours
2. 11 hours
3. 11 hours
4. 2 hours; young adult **chose not** to participate in the majority of afforded out of cell time
5. 8 hours
6. 8 hours
7. 4 hours; young adult **chose not** to participate in the majority of afforded out of cell time
8. 5 hours; young adult **chose not** to participate in the majority of afforded out of cell time
9. 8 hours
10. 1 hour; young adult **chose not** to participate in the majority of afforded out of cell time

¹ On this audit date, the young adults had the possibility of additional lock-out time to the times listed that may have occurred between 4:00 p.m. and 7:00 p.m., which was not recorded by staff in the Lock-in/Lock-out Tracking Logbook.

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11. 3 hours; young adult **chose not** to participate in the majority of afforded out of cell time

On this audit date, one (1) young adult in Phase 1 **chose not** to participate in all afforded lock-out options.

Phase 2

Young adults in Phase 2 are afforded twelve (12) hours out of cell time each day. Listed below is individualized data related to each young adult's total out of cell time in Phase 2, based on a manual review of the Lock-in/Lock-out Tracking Logbook, for the dates audited. The out of cell time is the hours each day that a young adult **chooses to** be out of his cell during institutional lock-out periods. The data reflects the young adults present in the unit for institutional lock-outs on each audit date.

December 2, 2020

There were four (4) young adults in Phase 2; their out of cell times on this audit date were:

1. 7 hours
2. 5 hours; young adult **chose not** to participate in the majority of afforded out of cell time
3. 4 hours; young adult **chose not** to participate in the majority of afforded out of cell time
4. 11 hours

December 8, 2020²

There were two (2) young adults in Phase 2; their out of cell times on this audit date were:

1. 5 hours
2. 6 hours 18 minutes

December 15, 2020

There was one (1) young adult in Phase 2; his out of cell times on this audit date was 10 hours.

December 22, 2020

There was one (1) young adult in Phase 2; his out of cell times on this audit date was 8 hours.

Phase 3

Young adults in Phase 3 are afforded fourteen (14) hours out of cell time each day. Listed below is individualized data related to each young adult's total out of cell time in Phase 3, based on a manual review of the Lock-in/Lock-out Tracking Logbook, for the dates audited. The out of cell time is the hours each day that a young adult **chooses to** be out of his cell during institutional lock-out periods. The data reflects the young adults present in the unit for institutional lock-outs on each audit date.

² On this audit date, the young adults had the possibility of additional lock-out time to the times listed that may have occurred between 4:00 p.m. and 8:00 p.m., which was not recorded by staff in the Lock-in/Lock-out Tracking Logbook.

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December 2, 2020

There were five (5) young adults in Phase 3; their out of cell times on this audit date were:

1. 7 hours
2. 6 hours; young adult **chose not** to participate in used the majority of afforded out of cell time
3. 8 hours
4. 7 hours
5. 6 hours; young adult **chose not** to participate in the majority of afforded out of cell time

December 8, 2020³

There were six (6) young adults in Phase 3; their out of cell times on this audit date were:

1. 6 hours
2. 5 hours
3. 4 hours15 minutes
4. 4 hours 50 minutes
5. 7 hours
6. 5 hours 50 minutes

December 15, 2020

There were seven (7) young adults in Phase 3; their out of cell times on this audit date were:

1. 13 hours
2. 5 hours; young adult transferred out of the unit on this audit date
3. 12 hours
4. 7 hours
5. 8 hours

On this audit date, one (1) young adult in Phase 3 **chose not** to participate in all afforded lock-out options. For the remaining one (1) young adult in Phase 3, the total afforded lock-out time could not be determined because staff did not record the lock-in and lock-out times for this young adult in the Lock-in/Lock-out Tracking Logbook.

December 22, 2020

There were five (5) young adults in Phase 3; their out of cell times on this audit date were:

1. 12 hours
2. 12 hours
3. 12 hours
4. 12 hours

³ On this audit date, the young adults had the possibility of additional lock-out time to the times listed that may have occurred between 4:00 p.m. and 9:00 p.m., which was not recorded by staff in the Lock-in/Lock-out Tracking Logbook.

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On this audit date, one (1) young adult in Phase 3 **chose not** to participate in all afforded lock-out options.

§1-08(f) Access to Courts and Legal Services, including Law Library

Law Library Coordinator

A manual review of the Programs and Services Logbook, housing area logbook and Law Library Logbook reflected that the Law Library Coordinator was in the unit to provide assistance on all four audit dates – December 2, 8, 15 and 22, 2020. The duration of the Law Library Coordinator's time in the unit on all four (4) dates audited was in compliance with the provisions of the Board's Minimum Standards i.e., a minimum of two (2) hours.

December 2, 2020

There were fifteen (15) young adults in the Secure Unit on this audit date. Of the fifteen (15) young adults, two (2) young adults **chose to** request and were provided Law Library services on this audit date. The arrival and departure times for the Law Library Coordinator on this audit date were:

- Arrived 10:30 a.m. / Departed 4:15 p.m.

December 8, 2020

There were fifteen (15) young adults in the Secure Unit on this audit date. Of the fifteen (15) young adults, four (4) young adults **chose to** request and were provided Law Library services on this audit date. The arrival and departure times for the Law Library Coordinator on this audit date were:

- Arrived 8:45 a.m. / Departed 4:00 p.m.

December 15, 2020

There were eighteen (18) young adults in the Secure Unit on this audit date. Of the eighteen (18) young adults, one (1) young adult **chose to** request and was provided Law Library services on this audit date. The arrival and departure times for the Law Library Coordinator on this audit date were:

- Arrived 2:00 p.m. / Departed 4:00 p.m.

December 22, 2020

There were eighteen (18) young adults in the Secure Unit on this audit date. No young adults **chose to** request Law Library services on this audit date. The arrival and departure times for the Law Library Coordinator on this audit date were:

- Arrived 8:05 a.m. / Departed 4:00 p.m.

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Kiosks and Typewriters

As noted above, the kiosks and typewriters were inspected on four (4) dates during the audit period – December 4, 11, 16 and 28, 2020. All Law Library services are being afforded and fulfilled by the Legal Coordinators through request slips.

Typewriters:

On the four (4) audit dates, December 4, 11, 16 and 28, 2020, all four (4) typewriters were operable.

Kiosks:

On all four (4) audit dates, December 4, 11, 16 and 28, 2020, all four (4) kiosks were inoperable. According to the Director of Law Libraries, the kiosks can become inoperable due to prolonged inactivity. Legal Coordinators reactivate the kiosks' servers when possible.

§1-06 – Recreation

All young adults in the Secure Unit are afforded a minimum of one (1) hour of recreation per day, seven (7) days per week in the outdoor recreation area, except in inclement weather when the indoor recreation area is used.

The audit reviewed recreational data for each of the four (4) dates – December 2, 8, 15 and 22, 2020 – to ascertain the total number of young adults that participated in recreation.

On three (3) of the four (4) audit dates – December 2, 8, and 15, 2020 – recreation was afforded to all young adults in the Secure Unit.

December 2, 2020

There were fifteen (15) young adults in the Secure Unit on this audit date. Please note the following:

- Fifteen (15) young adults **chose not** to participate in afforded recreation.

December 8, 2020

There were fifteen (15) young adults in the Secure Unit on this audit date. Please note the following:

- Fifteen (15) young adults **chose not** to participate in afforded recreation.

December 15, 2020

There were eighteen (18) young adults in the Secure Unit on this audit date. Please note the following:

- Three (3) young adults **chose to** participate in afforded recreation.
- Twelve (12) young adults **chose not** to participate in afforded recreation.

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- Three (3) young adults' participation in afforded recreation could not be determined.

December 22, 2020

There were eighteen (18) young adults in the Secure Unit on this audit date. On this audit date, recreation was not afforded to young adults in the Secure Unit due to a staff shortage and operational considerations, which was reported to the auditors by the facility administration.

§ 1-02(c) (2) (Classification), Provision of Programming

In the Secure Unit, programming is afforded to young adults during their out of cell time based on the corresponding phase they are in within the unit they are housed. The out of cell time increases incrementally from one phase to the next: ten (10) hours in Phase 1, to twelve (12) hours in Phase 2, to fourteen (14) hours in Phase 3. On November 12, 2020, in-person programming services resumed in the Secure Unit. As of this date, programming has been provided Monday through Saturday, rather than Tuesday through Saturday, which was the schedule pre-COVID. Young adults are offered self-guided programming packets as needed, as well as individual counseling, group counseling, and educational materials.

The audit revealed programming attendance data on each of the four (4) audit dates to ascertain the number of programming hours offered to each young adult and the number of hours each young adult participated in programming. Programming participation hours are based on the number of hours each young adult chose to participate in programming.

The data reflects the young adults present in the housing area during programming on each audit date.

Programming was offered to young adults on all four (4) audit dates – December 2, 8, 15 and 22, 2020.

December 2, 2020

There were fifteen (15) young adults housed in the Secure Unit on this audit date.

Quad A – There were four (4) young adults in this quad.

- ❖ Up to three (3) hours and fifteen (15) minutes of in-person programming were offered.
 - One (1) young adult in Phase 2 was offered two (2) hours and forty-five (45) minutes of in-person programming. He **chose to** participate in two (2) hours of in-person programming and **chose not** to participate in all remaining in-person programming.
 - One (1) young adult in Phase 2 was offered and **chose to** participate in three (3) hours and fifteen (15) minutes of in-person programming.
 - One (1) young adult in Phase 1 was offered and **chose to** participate in three (3) hours and fifteen (15) minutes of in-person programming.
 - One (1) young adult in Phase 1 was offered two (2) hours and forty-five (45) minutes of in-person programming. He **chose not** to participate in all afforded in-person programming.

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Quad B – There were two (2) young adults in this quad.

- ❖ Up to two (2) hours and forty (40) minutes of in-person programming were offered.
 - One (1) young adult in Phase 1 was offered two (2) hours and forty (40) minutes of in-person programming. He **chose to** participate in one (1) hour and forty (40) minutes of in-person programming and **chose not** to participate all remaining in-person programming.
 - One (1) young adult in Phase 3 was offered two (2) hours and thirty-five (35) minutes of in-person programming. He **chose to** participate in one (1) hour and thirty-five (35) minutes of in-person programming and **chose not** to participate all remaining in-person programming.

Quad C – There were four (4) young adults in this quad.

- ❖ Up to one (1) hour and thirty (30) minutes of in-person programming were offered.
 - One (1) young adult in Phase 2 was offered one (1) hour and thirty (30) minutes of in-person programming. He **chose to** participate in one (1) hour of in-person programming and **chose not** to participate in all remaining in-person programming.
 - One (1) young adult in Phase 2 was offered one (1) hour and thirty (30) minutes of in-person programming. He **chose to** participate in thirty (30) minutes of in-person programming and **chose not** to participate in all remaining in-person programming.
 - One young adult in Phase 1 was offered one (1) hour of in-person programming. He **chose not** to participate in all afforded in-person programming.
One (1) young in Phase 1 was offered one (1) hour and twenty-five (25) minutes of in-person programming. He **chose to** participate in twenty-five (25) minutes of in-person programming and **chose not** to participate in all remaining in-person programming.

Quad D – There were five (5) young adults in this quad.

- ❖ Up to two (2) hours and twenty-eight (28) minutes of in-person programming were offered.
 - One (1) young adult in Phase 2 was offered two (2) hours and twenty-eight (28) minutes of in-person programming. He **chose to** participate in one (1) hour and twenty-eight (28) minutes of in-person programming and **chose not** to participate in all remaining in-person programming.
 - One (1) young adult in Phase 1 was offered two (2) hours and two (2) minutes of in-person programming. He **chose to** participate in two (2) minutes of in-person programming and **chose not** to participate in all remaining in-person programming.
 - Two (2) young adults in Phase 1 were offered two (2) hours and four (4) minutes of in-person programming. They **chose to** participate in four (4) minutes of in-person programming and **chose not** to participate in all remaining in-person programming.

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- One (1) young adult in Phase 1 was offered two (2) hours and sixteen (16) minutes of in-person programming. He **chose to** participate in one (1) hour and sixteen (16) minutes of in-person programming and **chose not** to participate in all remaining in-person programming.

December 8, 2020⁴

There were fifteen (15) young adults housed in the Secure Unit on this audit date.

Quad A – There were four (4) young adults in this quad.

- ❖ Two (2) hours of in-person programming were offered.
 - One (1) young adult in Phase 3 was offered two (2) hours of in-person programming. He **chose to** participate in one (1) hour of in-person programming and **chose not** to participate in all remaining in-person programming.
 - Two (2) young adults in Phase 1 were offered two (2) hours of in-person programming. They **chose to** participate in one (1) hour of in-person programming and **chose not** to participate in all remaining in-person programming.
 - One (1) young adult in Phase 2 was offered two (2) hours of in-person programming. He **chose to** participate in one (1) hour of in-person programming and **chose not** to participate in all remaining in-person programming.

Quad B – There were two (2) young adults in this quad.

- ❖ One (1) hour and thirty (30) minutes of in-person programming were offered.
 - One (1) young adult in Phase 1 was offered and **chose to** participate in one (1) hour and thirty (30) minutes of in-person programming.
 - One (1) young adult in Phase 3 was offered and **chose to** participate in one (1) hour and thirty (30) minutes of in-person programming.

Quad C – There were four (4) young adults in this quad.

- ❖ One (1) hour of in-person programming was offered.
 - Three (3) young adults in Phase 3 were offered and **chose to** participate in one (1) of in-person programming.
 - One (1) young adult in Phase 1 was offered and **chose to** participate in one (1) hour of in-person programming.

Quad D – There were five (5) young adults in this quad.

- ❖ Up to two (2) hours and ten (10) minutes of in-person programming were offered.

⁴ On this audit date the program counselor reported that programming in the Secure Unit was interrupted due to a facility alarm. In addition, programming was limited in Quad A due to young adults' inappropriate behavior.

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- One (1) young adult in Phase 3 was offered two (2) hours and ten (10) minutes of in-person programming. He **chose to** participate in one (1) hour and ten (10) minutes of in-person programming and **chose not** to participate in all remaining in-person programming.
- One (1) young adult in Phase 1 was offered one (1) hour and fifty (50) minutes of in-person programming. He **chose to** participate in fifty (50) minutes of in-person programming and **chose not** to participate in all remaining in-person programming.
- One (1) young adult in Phase 2 was offered one (1) hour and thirty (30) minutes of in-person programming. He **chose to** participate in thirty (30) minutes of in-person programming and **chose not** to participate in all remaining in-person programming.
- One (1) young adult in Phase 1 was offered one (1) hour of in-person programming. He **chose to** participate in all afforded in-person programming.
- One (1) young adult in Phase 1 was offered one (1) hour and twenty (20) minutes of in-person programming. He **chose to** participate in twenty (20) minutes of in-person programming and **chose not** to participate in all remaining in-person programming.

December 15, 2020

There were eighteen (18) young adults housed in the Secure Unit on this audit date.

Quad A – There were four (4) young adults in this quad.

- ❖ Up to one (1) hour and twenty-seven (27) minutes of in-person programming were offered.
 - One (1) young adult in Phase 1 was offered one (1) hour and twenty-seven (27) minutes of in-person programming. He **chose to** participate in one (1) hour and seventeen (17) minutes of in-person programming and **chose not** to participate in all remaining in-person programming.
 - One (1) young adult in Phase 2 was offered one (1) hour and ten (10) minutes of in-person programming. He **chose to** participate in one (1) hour of in-person programming and **chose not** to participate in all remaining in-person programming.
 - One (1) young adult in Phase 3 was offered one (1) hour and ten (10) minutes of in-person programming. He **chose to** participate in one (1) hour of in-person programming and **chose not** to participate in all remaining in-person programming.
 - One (1) young adult in Phase 1 was offered one (1) hour and ten (10) minutes of in-person programming. He **chose to** participate in one (1) hour of in-person programming and **chose not** to participate in all remaining in-person programming.

Quad B – There were five (5) young adults in this quad.

- ❖ Up to one (1) hour and forty-eight (48) minutes of in-person programming were offered.

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- One (1) young adult in Phase 3 was offered and **chose to** participate in one (1) hour and forty-eight (48) minutes of in-person programming.
- One (1) young adult in Phase 2 was offered and **chose to** participate one (1) hour of in-person programming.
- One (1) young adult in Phase 1 was offered one (1) hour of in-person programming. He **chose not** to participate in all afforded in-person programming.
- Two (2) young adults in Phase 1 were offered one (1) hour and thirty (30) minutes of in-person programming. They **chose to** participate in thirty (30) minutes of in-person programming and **chose not** to participate in all remaining in-person programming.

Quad C – There were four (4) young adults in this quad.

- ❖ Up to one (1) hour and eighteen (18) minutes of in-person programming were offered.
 - One (1) young adult in Phase 1 was offered and **chose to** participate in forty-seven (47) minutes of in-person programming.
 - One (1) young adult in Phase 3 was offered and **chose to** participate one (1) hour and eighteen (18) minutes of in-person programming.
 - One (1) young adult in Phase 1 was offered and **chose to** participate in forty-nine (49) minutes of in-person programming.
 - One (1) young adult in Phase 1 was offered and **chose to** participate one (1) hour and ten (10) minutes of in-person programming.

Quad D – There were five (5) young adults in this quad.

- ❖ Up to two (2) hours and twenty-two (22) minutes of in-person programming were offered.
 - One (1) young adult in Phase 3 was offered and **chose to** participate in two (2) hours and nine (9) minutes of in-person programming. He **chose not** to participate in all afforded in-person programming.
 - One (1) young adult in Phase 3 was offered two (2) hours and twenty-one (21) minutes of in-person programming. He **chose to** participate in one (1) hour and twenty-one (21) minutes of in-person programming and **chose not** to participate in all remaining in-person programming.
 - One (1) young adult in Phase 1 was offered two (2) hours and twenty-two (22) minutes of in-person programming. He **chose to** participate in one (1) hour and twenty-one (22) minutes of in-person programming and **chose not** to participate in all remaining in-person programming.
 - One (1) young adult in Phase 3 was offered two (2) hours and twenty-one (21) minutes of in-person programming. He **chose to** participate in twenty-one (21) minutes of in-person programming and **chose not** to participate in all remaining in-person programming.
 - One (1) young adult in Phase 1 was offered and **chose to** participate in two (2) hours and nineteen (19) minutes of in-person programming.

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December 22, 2020

There were eighteen (18) young adults housed in the Secure Unit on this audit date.

Quad A – There were four (4) young adults in this quad.

- ❖ Up to three (3) hours and forty (40) minutes of in-person programming were offered.
 - One (1) young adult in Phase 3 was offered and **chose to** participate in two (2) hours and forty-six (46) minutes of in-person programming.
 - One (1) young adult in Phase 3 was offered and **chose to** participate in two (2) hours and three (3) minutes of in-person programming.
 - One (1) young adult in Phase 3 was offered and **chose to** participate in two (2) hours and seven (7) minutes of in-person programming.
 - One (1) young adult in Phase 1 was offered three (3) hours and forty (40) minutes of in-person programming. He **chose to** participate in two (2) hours and forty (40) minutes of in-person programming and **chose not** to participate in all remaining in-person programming.

Quad B – There were five (5) young adults in this quad.

- ❖ Two (2) hours of in-person programming were offered.
 - Two (2) young adults in Phase 3 were offered two (2) hours of in-person programming. They **chose to** participate in one (1) hour of in-person programming and **chose not** to participate in all remaining in-person programming.
 - One (1) young adult in Phase 1 was offered two (2) hours of in-person programming. He **chose to** participate in one (1) hour of in-person programming and **chose not** to participate in all remaining in-person programming.
 - Two (2) young adults in Phase 1 were offered two (2) hours of in-person programming. They **chose not** to participate in all afforded in-person programming.

Quad C – There were four (4) young adults in this quad.

- ❖ Up to one (1) hour and thirty (30) minutes of in-person programming were offered.
 - Two (2) young adults in Phase 1 were offered and **chose to** participate in one (1) hour and thirty (30) minutes of in-person programming.
 - One (1) young adult in Phase 3 was offered one (1) hour and thirty (30) minutes of in-person programming. He **chose to** participate in thirty (30) minutes of in-person programming and **chose not** to participate in all remaining in-person programming.
 - One (1) young adult in Phase 1 was offered one (1) hour and thirty (30) minutes of in-person programming. He **chose not** to participate in all afforded in-person programming.

Quad D – There were five (5) young adults in this quad.

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- ❖ One (1) hour and thirty (30) minutes of in-person programming were offered.
 - Two (2) young adults in Phase 1 were offered one (1) hour and thirty (30) minutes of in-person programming. They **chose not** to participate in all afforded in-person programming.
 - One (1) young adult in Phase 2 was offered one (1) hour and thirty (30) minutes of in-person programming. He **chose to** participate in thirty (30) minutes of in-person programming and **chose not** to participate in all remaining in-person programming.
 - One (1) young adult in Phase 3 was offered one (1) hour and thirty (30) minutes of in-person programming. He **chose not** to participate in to participate in all afforded in-person programming.
 - One (1) young adult in Phase 1 was offered one (1) hour and thirty (30) minutes of in-person programming. He **chose to** participate in thirty (30) minutes of in-person programming and **chose not** to participate in all remaining in-person programming.

Education

The NYC Department of Education offers educational services to all young adults in the Secure Unit. A young adult can enroll in educational services by completing and submitting the “Request for Educational Services” form upon admission. In addition, a young adult can enroll in educational services by completing the form in the Secure Unit. The NYC Department of Education began educational services on September 21, 2020 remotely to young adults who were enrolled in school. Each young adult was provided a tablet Monday through Friday from 9 a.m. to 2 p.m., with educational materials uploaded by the NYC Department of Education. Young adults were able to send messages and respond to messages with their teachers. In addition, a hotline number was established for young adults in the unit to speak with a teacher if they had any questions or needed support. As of December 14, 2020, the use of tablets to provide remote learning to young adults in the Secure Unit was suspended due to tablet security concerns. Young adults in the unit were then provided educational learning packets instead of the tablets.

Educational tablets were provided to all young adults who were enrolled in school on two (2) of the four (4) audit dates – December 2 and 8, 2020. For the remaining two (2) audit dates – December 15 and 22, 2020 – educational learning packets were provided to young adults in enrolled in school.

December 2, 2020

There were fifteen (15) young adults in the Secure Unit on this audit date. Of the fifteen (15) young adults, eight (8) young adults were enrolled in school and were provided tablets. Please note the following:

- Each of the eight (8) young adults was offered an educational tablet but **chose not** to participate in remote learning.

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December 8, 2020

There were fifteen (15) young adults in the Secure Unit on this audit date. Of the fifteen (15) young adults, nine (9) young adults were enrolled in school and were provided tablets. Please note the following:

- Each of the nine (9) young adults was offered an educational tablet but **chose not** to participate in remote learning.

December 15, 2020

There were eighteen (18) young adults in the Secure Unit on this audit date. Of the eighteen (18) young adults, twelve (12) were enrolled in school and provided educational learning packets. Please note the following:

- Each of the twelve (12) young adults was offered an educational learning packet but **chose not** to return a completed educational learning packet.

December 22, 2020

There were eighteen (18) young adults in the Secure Unit on this audit date. Of the eighteen (18) young adults, thirteen (13) young adults were enrolled in school and provided educational learning packets. Please note the following:

- One (1) young adult was offered an educational learning packet and **chose to** return a completed educational learning packet.
- Each of the twelve (12) young adults was offered an educational learning packet but **chose not** to return a completed educational learning packet.