



**City of New York
Board of Standards and Appeals**
250 Broadway, 29th Floor
New York, NY 10007
Phone: (212) 386-0009
www.nyc.gov/bsa

Letter of Substantial Compliance (LSC)
Application Form

BSA APPLICATION NO. _____

Section A

**Applicant/
Owner**

| | | | | | |
|-------------------|-----------|-----|--------------------------|-------|-----|
| NAME OF APPLICANT | | | OWNER OF RECORD | | |
| ADDRESS | | | ADDRESS | | |
| CITY | STATE | ZIP | CITY | STATE | ZIP |
| AREA CODE | TELEPHONE | | LESSEE / CONTRACT VENDEE | | |
| AREA CODE | FAX | | ADDRESS | | |
| EMAIL | | | CITY | STATE | ZIP |

Section B

**Site
Data**

STREET ADDRESS (INCLUDE ANY A/K/A) _____ ZIP CODE _____

DESCRIPTION OF PROPERTY BY BOUNDING OR CROSS STREETS _____

| | | | | |
|---------------------|--|---------|--------------------|----------------------------|
| BLOCK | LOT(S) | BOROUGH | COMMUNITY DISTRICT | LANDMARK/HISTORIC DISTRICT |
| CITY COUNCIL MEMBER | ZONING DISTRICT <i>(include special district, if any)</i> | | ZONING MAP NUMBER | |

Section D

Description

(LEGALIZATION YES NO IN PART)

Section E

Related Actions

If "YES" to any of the below questions, please explain in the STATEMENT OF FACTS YES NO

- Are there any applications concerning the premises pending before any other government agency?....
- Is the property the subject of any court action?.....
- Has a zoning changed since the last approval?.....

Section F

Signature

I HEREBY AFFIRM THAT BASED ON INFORMATION AND BELIEF, THE ABOVE STATEMENTS AND THE STATEMENTS CONTAINED IN THE PAPERS ARE TRUE.

Signature of Applicant, Corporate Officer or Other Authorized Representative _____ SWORN TO ME THIS _____ DAY OF _____ 20____

Print Name _____ Title _____ NOTARY PUBLIC _____