



Department Approved Course Requirements

Course Title:	8-Hour Concrete Safety Manager Refresher
Course Required for:	<input checked="" type="checkbox"/> Licensee Continuing Education
Purpose:	This course is a renewal requirement for the holder of a NYC Department of Buildings Concrete Safety Manager Registration Certificate.
Duration:	8 Hours of instructional time, excluding breaks & meals
Class Size:	1 – 50 Trainees
NYC Requirement:	To renew a Concrete Safety Manager Certificate the applicant must complete & submit to the Licensing Unit - a certificate of completion for 8 hours of training as mandated by - the 2014 NYC Construction Codes, Building Code Chapter 33 §3310.9.1 Concrete Safety Manager; Local Law 40-2008; Title 1 of Rules of the City of New York – Section 3310-02 Concrete Safety Managers; Chapter 100 Administration Subchapter D Licensing & Registration of Businesses, Trades & Occupations engaged in Building Work §104-06 Continuing Education Requirements.
Facility Requirements:	<p>The Training Facility used by the Course Provider must:</p> <ul style="list-style-type: none">• Have sufficient room to accommodate all expected attendees and the equipment needed to perform hands-on exercises where required as part of the course.• Make provisions for the presentation of training material in all media types (computer, projector, video/DVD player, etc.); and• Comply with all applicable laws, rules & regulations relating to occupancy, zoning, egress, fire detection, fire suppression, light, ventilation, cleanliness, sanitary facilities, emergency notification & evacuation procedures.
Instructor Requirements:	<p>To deliver this course the instructor(s) must demonstrate that he or she is credentialed or trained in instructional methods and learning processes. The instructor(s) must also successfully demonstrate his or her ability to solve or resolve problems relating to the subject matter by possession of a recognized degree, certificate, licensure or professional standing, or by extensive knowledge, training, and experience, in the subject matter being taught. To the extent that the course instructor(s) holds, or has held, a trade license issued by the Department, it must be in good standing and not be surrendered to, suspended by or revoked by the Department.</p> <p>Possess a valid Concrete Safety Manager or Site Safety Manager Certificate.</p>
Curriculum Requirements:	All topics listed under Course Content Outline must be covered using the listed Instructional Delivery Method . The time dedicated to each outline topic should be appropriate for the course content and can vary depending on the trade or job performed by the licensee. The Instructional Delivery Materials used in this course must contain all current applicable NYC Construction Code references, current rules, policies & bulletins.
Curriculum References:	American Concrete Institute (ACI) Publications including ACI 318 Building Code Requirements for Structural Concrete

