



ENFORCEMENT INSPECTIONS: Violation Dismissal Request Form

(FORM MUST BE TYPEWRITTEN AND CAN NOT BE USED FOR
SUMMONSES RETURNABLE TO OATH)

Date: _____

Name: _____ Phone No.: _____

Email Address: _____

Place of Occurrence: _____

Business Name: _____

Business Address: _____

SECTION 1

List all violations associated with the Violation Dismissal Request:

Violation No.		Violation No.	
Violation No.		Violation No.	
Violation No.		Violation No.	
Violation No.		Violation No.	

SECTION 2

The following must be included in your submission package:

- A completed copy of the **Violation Dismissal Request** form.
- A copy of each violation describing the non-compliant condition when feasible.

The following supporting documents must be submitted where applicable:

- Copies of date and time stamped color photos showing before and after conditions, when possible.
- Violations related to structural deficiencies, **must** accompany an assessment report from a licensed professional.
- A Work Without a Permit violation requires proof of civil penalty payment.