

SERVICE UPDATE

Cranes & Derricks: Procedures to Obtain After-hours Permits

Permits to work after hours – After-hours Variances (AHV) – are required to perform crane and derrick work between 6pm and 7am on weekdays or any time on weekends. One After-hours Work Permit Application (PW5) may be used to request any number of work days within a 14-day window – if the scope of work and schedule are consistent among all requested days. Additional PW5 forms will be required for work beyond a 14-day window.

AHVs to Set up, Assemble, Modify, Erect, Dismantle, Jump, Climb and/or Configure a Crane – File at the Cranes & Derricks Division (C&D)

Submit a PW5 to C&D. The PW5's Description of Work section must include:

1. Make, model and CD number(s) of the crane(s);
2. CN number for the corresponding Certificate of On-Site Inspection (CD4 form) or On-Site Waiver number, when applicable; and
3. A description of the work being performed on/with the crane.

AHVs for Cranes Already Set up and Being Used – File at Borough Offices

This applies when a crane is already set up on the construction site (previously assembled, set up, erected, etc.) and is being used for construction purposes (erecting steel, hoisting material, etc.).

Submit a PW5 to the appropriate borough office for approval. The form must be filed under the permitted borough application and state the crane's proposed use and approval number (CN or On-site Waiver) issued by C&D.

AHVs for Crane Set-ups Supervised by a Licensed Master Rigger:

Where the combined total length (boom, inserts and jib) is greater than 250 feet, requiring an inspection by a C&D inspector, **submit the PW5 to C&D with the inspection request.**

Where the combined total length (boom, inserts and jib) is less than or equal to 250 feet, not requiring a C&D inspection, **submit the PW5 to the appropriate borough office from where the permit was obtained.**

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Submission Deadlines:

PW5s must be submitted at least two business days before the proposed work would begin. Applications for work on Saturdays, Sundays or Mondays must be submitted no later than the preceding Thursday at 12pm.

The proposed work must be included on the approved Certificate of On-Site Inspection (CN) or Limited Use Permit (formerly On-Site Waiver) before an After-hours Variance is granted.

Objections to a PW5 for C&D weekend work must be resolved and approved by Thursday at 3pm.

AHV Cancellations:

You must email all cancellations to CandD@buildings.nyc.gov. Cancellations for weekend work received before 3pm Thursday may be eligible for a refund of the applicable C&D inspection fees only; cancellations for weekend work received after 3pm Thursday will not be eligible for refunds.

If the Department issues a Weather Advisory after 3pm Thursday, the applicant may cancel the weekend work and file for an inspection fee refund.

After-hours Variance Fees:

AHV fees have not changed and are assessed according to the number of calendar days of work requested.

Number of Days	Daily Fee	Initial Filing Fee	Total Fee
1	\$80 per day	\$100	\$180
2	\$80 per day		\$260
3	\$80 per day		\$340
4	\$80 per day	\$200	\$520
5	\$80 per day		\$600
6	\$80 per day		\$680
7	\$80 per day	\$300	\$860
8	\$80 per day		\$940
9	\$80 per day		\$1,020
10	\$80 per day	\$400	\$1,200
11	\$80 per day		\$1,280
12	\$80 per day		\$1,360
13	\$80 per day	\$500	\$1,540
14	\$80 per day		\$1,620

Contact the Cranes and Derricks Unit at CandD@buildings.nyc.gov or (212) 566-4696.