AEU3321 Form Updated

Effective April 1, 2019, the Administrative Enforcement Unit (AEU) will no longer accept the AEU3321 form dated ‘11/18.’ Only the new form with the ‘3/19’ revision date will be accepted.

The AEU3321 form certifies correction for summonses issued for failing to comply with site safety training requirements. The revised form provides those who are certifying correction the opportunity to describe the corrective steps taken when the pre-printed text is not applicable. In addition, it provides a section for the submitter to add their mailing address and an additional address to receive the results of the AEU review.

Mailing Address (Text Added)

<table>
<thead>
<tr>
<th>My mailing address is:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Please mail results to:</td>
</tr>
</tbody>
</table>

Revised Statement Selections

For more information on how to certify correction and to access certificate of correction forms, please call AEU at (212) 393-2405 or visit the Department’s Resolving Violations page.

POST UNTIL: June 1, 2019

Thomas Fariello, Acting Commissioner
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