

THE CITY OF NEW YORK  
HOUSING AND DEVELOPMENT ADMINISTRATION  
DEPARTMENT OF BUILDINGS

August 6, 1970

DEPARTMENTAL MEMORANDUM

Revision #1 : September 24, 1973

TO: Borough Superintendents

FROM: Thomas V. Burke, P.E., Director of Operations

SUBJECT: Local Law No. 30/70 - Section C26-108.5 and C26-113.2 Admin. Code - Signed Statement of Notice to Department of Rent and Housing Maintenance of Intention to file Plans.

A local law, number 30 of 1970, was approved by the Mayor on July 10, 1970, and became effective immediately upon certification that the law was properly enacted.

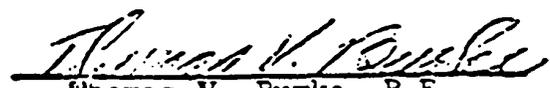
A new subdivision (b) of section C26-108.5 Administrative Code requires that "an application for approval of plans for the alteration of an existing building or the construction of a new building shall be accompanied by a signed statement of the applicant certifying either (1) that the building to be altered, or the site of the new building, as the case may be, contains no occupied housing accommodations subject to control under title Y of chapter fifty-one of the Administrative Code, or (2) that the owner has notified the city rent agency of his intention to file such plans and has complied with all requirements imposed by the regulations of such agency as preconditions for such filing."

Subdivision (b) of section C26-113.2 of the Administrative Code, was added by the same local law and contains a requirement that an application for a permit for demolition or removal of an existing multiple dwelling be accompanied by a signed statement of the applicant certifying either of the two conditions set forth in the previously quoted subdivision (b) of section C26-108.5 Administrative Code. Such signed statements shall be required at the time a new building or alteration application, or a demolition application, is filed.

Form 19 "Occupied Housing Accommodations Statement" shall be filed in quadruplicate. The fourth copies shall be sent to the following person at the end of each week:

Assistant Commissioner  
Department of Rent & Housing Maintenance  
100 Gold Street  
New York, N.Y. 10038

This procedure shall be effective immediately.

  
Thomas V. Burke, P.E.  
Director of Operations

TVB/PEO/sc

cc: Executive staff

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