



DEPARTMENT OF BUILDINGS

EXECUTIVE OFFICES
120 WALL STREET, NEW-YORK, N.Y. 10005

ROBERT ESNARD, R.A. Commissioner

CAROL FELSTEIN
Deputy Commissioner

Date: August 10, 1983
To: Borough Superintendents
From: Carol Felstein *CF*
Re: Arson Strike Force

As we agreed at our meeting on July 27, the following procedures will be followed in response to concerns raised by the Mayor's Arson Strike Force:

1. All Docket Advice Sheets are to be forwarded to the Arson Strike Force, attention of Mr. Hoey, Director. The Strike Force will return notated copies indicating those buildings where there have been past incidents of suspected arson or negligently caused fires, as well as their comments on the requested action.
2. A comprehensive tenant protection plan is required to be submitted prior to any approval for the rehabilitation of any occupied multiple dwelling (unless the building is an SRO and is already so covered under Local Law 19 of 1983). This plan should cover all aspects of tenants' safety during the course of construction. For buildings indicated on the Docket Sheets as known to the Arson Strike Force, the plan shall set forth in detail the efforts to be taken to insure tenants' safety from additional fire hazards that may arise during the alteration work.

CF:mk
cc: Bob Esnard
Irv Minkin
Joe White
Deputy Borough Superintendents

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