

THE CITY OF NEW YORK  
HOUSING AND DEVELOPMENT ADMINISTRATION  
DEPARTMENT OF BUILDINGS

DEPARTMENTAL MEMORANDUM

DATE: January 22, 1975

TO: Patrick Dillon, Chief <sup>Boiler</sup> Elevator Inspector  
FROM: Thomas V. Burke, P.E., Director of Operations  
SUBJECT: MONTHLY ACTIVITY REPORTS - BOILERS

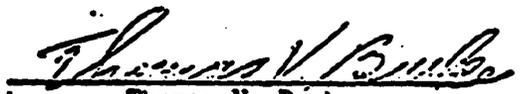
During the current drive to locate unregistered boilers, inspections shall be reported as follows:

(a) Each unregistered boiler located and inspected shall be counted as one inspection.

(b) Where there is a registered boiler in the building, no inspection shall be counted for the remaining floors in the building when no other boiler is located and inspected.

(c) When a building is inspected which contains no reportable boilers, the inspector shall take credit for a no access inspection.

The monthly statistics shall be computed counting all reported no access inspections as 0.5 inspections.

  
Thomas V. Burke  
Director of Operations

TVB:LR:ah

cc: Commissioners  
Staff

102C