



DEPARTMENT OF BUILDINGS

EXECUTIVE OFFICES  
60 HUDSON STREET, NEW YORK, NY 10013

CHARLES M. SMITH, Jr., R.A., Commissioner  
312-8100

Issuance # 105

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OPERATIONS  
POLICY AND PROCEDURE NOTICE # 14/88

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TO: Distribution

FROM: Fredric J. Poggi, P.E., Assistant Commissioner

DATE: May 20, 1988 (corrected copy)

SUBJECT: Boiler Installations, Form 900A

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Superseded - Thomas V. Burke memo dated January 24, 1974, Page 876-877.

Effective - June 1, 1988

Purpose - To expedite the inspection of new and replacement boiler installations by the Boiler Division.

Plan Examination

Prior to the installation of a new or replacement hot water or steam boiler, Form 900A, revised 5/88, is to be completed by the applicant and filed with the Plan Examiner. The use of Form 900 will be discontinued. The Plan Examiner shall insert the DOB application number, verify this number by signing the form, and forward the completed form to the Boiler Division.

Boiler Division

The Boiler Division will then assign a boiler number and serial number to each boiler. Boilers may not be placed in operation until all necessary inspections and tests are performed by the Boiler Division and Form 900A is approved by the Director, Boiler Division.

Once all of the necessary approvals are obtained, Form 900A is to be forwarded to the Plumbing Division.

General

If a boiler is installed or replaced in conjunction with a new building or alteration, no Certificate of Occupancy may be issued until Form 900A is approved by the Boiler Division.

All new and replacement boilers are to be manufactured under the specifications of the Boiler and Pressure Vessel Code of the American Society of Mechanical Engineers as delineated in Reference Standard RS 14-5. In addition, only boilers approved by the Materials and Equipment Acceptance Division of the Department of Buildings can be installed.



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NOTICE OF PROPOSED STEAM OR HOT WATER BOILER INSTALLATION

Application Number \_\_\_\_\_ Boiler Number \_\_\_\_\_  
F.O. Misc B.N. N.B. PRS ALT

Signature of Plan Examiner \_\_\_\_\_

TYPE OF BUILDING: Commercial ( ) Mixed-use ( ) Multiple Dwelling ( )  
# of Residential Units \_\_\_\_\_

HOUSE NUMBER AND STREET \_\_\_\_\_

BOROUGH \_\_\_\_\_ STORE OR FLOOR \_\_\_\_\_

OWNER \_\_\_\_\_ ADDRESS \_\_\_\_\_

LESSEE OR OCCUPANT \_\_\_\_\_ ADDRESS \_\_\_\_\_

NUMBER OF BOILERS TO BE INSTALLED \_\_\_\_\_ MANUFACTURED BY \_\_\_\_\_

BTU/HR. INPUT \_\_\_\_\_ OPERATING GAUGE PRESSURE \_\_\_\_\_

BTU/HR. OUTPUT \_\_\_\_\_ PRESSURE SETTING OF THE RELIEF VALVES \_\_\_\_\_

TYPE: WATER TUBE \_\_\_\_\_ FIRE TUBE \_\_\_\_\_ CAST IRON \_\_\_\_\_

FUEL USED: OIL \_\_\_\_\_ GAS \_\_\_\_\_ COAL \_\_\_\_\_

MEA APPROVAL NUMBER \_\_\_\_\_

NOTICE is hereby made on behalf of the OWNERS, LESSEE OR OCCUPANT of the proposed installation of steam or hot water boiler in accordance with Sec. 27-793 of the Administrative Code. No boiler is to be put into operation until a certification is issued by a boiler inspector.

APPLICANT'S SIGNATURE \_\_\_\_\_ ADDRESS \_\_\_\_\_ TEL. # ( ) \_\_\_\_\_

EXAMINED AND RECOMMENDED FOR APPROVAL ON \_\_\_\_\_ BY \_\_\_\_\_ INSPECTOR

APPROVED ON \_\_\_\_\_ BY \_\_\_\_\_ DIRECTOR, BOILER DIVISION