

## REMINDER

### **Resolved Private Elevator Violations: Quarterly Buildings Information System (BIS) Updates**

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**The Department's Buildings Information System is updated quarterly to reflect resolved private elevator violations (PVT Violations).**

The Department inspects elevators annually and issues a cease-use order to any unsafe device or a PVT violation to any device found not in full compliance.

To resolve these violations, building owners must hire a private elevator company to correct the deficiencies (unless the violation condition pertains to a building item), and the owner or his/her representative must certify to the Department that all issues have been corrected. Failure to correct PVT violations may result in additional enforcement action.

#### **Resolving PVT Elevator Violations**

Once a property owner has hired a private elevator company that has corrected the device's deficiencies, the owner or his/her representative must:

1. File an Affirmation of Correction (AOC) to resolve the conditions identified on the PVT violation; **or**
2. File a satisfactory CAT 1 inspection (with the comment PVT: RESOLVED BY SATISFACTORY CAT 1 INSPECTION); **or**
3. File a satisfactory Affirmation of Correction (AOC) for a CAT 1 unsatisfactory inspection (with the comment: PVT: SATISFIED BY SUBMISSION OF AOC FOR CAT 1 INSP); **or**
4. Submit a completed elevator permit application ([ELV1](#)). Once the Department has signed off on it and has issued a Final Elevator Certificate, the BIS update will indicate PVT: SATISFIED BY ISSUANCE OF FINAL CERT FOR EA/EBN.