



DEPARTMENT OF BUILDINGS

EXECUTIVE OFFICES  
60 HUDSON STREET, NEW YORK, NY 10013

CHARLES M. SMITH, Jr. R.A., Commissioner

ISSUANCE #136

GEORGE E. BERGER, P.E.  
Assistant Commissioner  
Building Construction

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TECHNICAL  
POLICY AND PROCEDURE NOTICE NO.20/88

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TO: BOROUGH SUPERINTENDENTS

FROM: George E. Berger, P.E. *GEB*  
Assistant Commissioner

DATE: October 13, 1988

SUBJECT: 1. Permit Requirements for Places of Assembly.  
2. Sprinkler Requirements for Catering Establishments and Banquet Halls.

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1. Pursuant to Section 27-522, a Place of Assembly Permit shall be required for rooms or spaces located either on the same floor or on different floors with a combined occupancy of seventy five (75) or more persons even if each room or space has less than seventy five (75) persons when there is no complete one-hour fire separation between those rooms or spaces. This section applies to all new and existing assembly spaces.
  2. Pursuant to Section 27-929(a) and Section 27-954(v), sprinklers shall be required for rooms or spaces used as catering establishments and banquet halls located either on the same floor or on different floors with a combined occupancy of three hundred (300) or more persons even if each room or space has less than three hundred (300) persons when there is no complete one-hour fire separation between those rooms or spaces. This section applies to all new and existing catering establishments and banquet halls.

GEB:NTP:rmr  
Distribution List attached