

HOUSING AND DEVELOPMENT ADMINISTRATION
Department of Buildings

DEPARTMENTAL MEMORANDUM

Date: July 24, 1972

To: Borough Superintendents

From: Thomas V. Burke, Director of Operations

Subject: Amendment to Directive 33 of 1970
Issuance of Certificates of Occupancy for New Buildings -
Fire Safety Plan

This memorandum supersedes the previous memoranda on the above subject. The Fire Department has amended the "Fire Drill and Evacuation Rules for Office Buildings and Buildings Classified as Occupancy Group E (Business)," to become effective August 7, 1972. Copies of the rules are attached.

The rules, as amended, were published in the City Record of July 5, 1972.

Your particular attention is directed to Rule 5 - Fire Safety Plan, subdivision c, which reads as follows:

"The owner or other person having charge of a hereafter erected building in occupancy Group E as classified in the Building Code and designed to be occupied by more than 500 people or by more than 100 people above or below street level shall submit their Fire Safety Plan to the Fire Department prior to issuance of temporary or permanent Certificate of Occupancy."

A certification by the owner or other person in charge, to the effect that such a plan has been submitted to the Fire Department, shall be accepted as compliance with this requirement. No acknowledgment or approval from the Fire Department shall be required.


Thomas V. Burke
Director of Operations

TVB/df
Att.

CC: Exec. Staff
Architects Societies

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