

THE CITY OF NEW YORK
DEPARTMENT OF BUILDINGS

DEPARTMENTAL MEMORANDUM

DATE: February 8, 1978

TO: Borough Superintendents

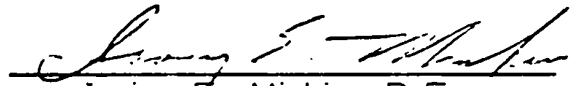
FROM: Director of Operations Irving E. Minkin, P.E.

SUBJECT: Heat Complaints from New Buildings with
Temporary Certificates of Occupancy

Ordinarily, the Division of Code Enforcement will not make heat complaint inspections of premises not listed as a lawful dwelling; and, in the case of new construction (both new buildings and rehabilitations), until a final certificate of occupancy is issued, and the building registered.

When heat complaints from buildings having temporary certificates of occupancy are received, both the Division of Code Enforcement and our Boiler Division are to be notified promptly. If the Boiler Division finds cause for a violation, and the Division of Code Enforcement confirms the validity of the heat complaint, your office shall attempt to have the owner or general contractor remedy the deficiencies. If this is unsuccessful, then you should certify promptly a need for emergency repairs, to the Office of Rent and Housing Maintenance.

IEM/df


Irving E. Minkin, P.E.
Director of Operations

CC: Comm. Walsh
Exec. Staff
Ch. Boiler Insp. Dillon
Frank Dell'Aira, HP&D
Dan Joy, HP&D

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