Manufacturing: Pre-Permit & On-going Project Work

As the Owner of the building/property is ultimately responsible for the project, and their signature/consent is required for submission of the project application by their Design Professional, and Department approval. The Owner may attend plan examination appointments only if accompanied by the Applicant of Record or the Filing Representative.

Pre-Permit Project Work

- **Licensed Contractor**
  
  Hire NYC Licensed/Registered Contractor to obtain work permit(s) in order to begin work.

- **Special Inspections**
  
  If the scope of work requires, hire the required Special Inspection Agency for performing Special/Progress Inspections.

- **Notify the Department**
  
  Prior to pulling the permit, provide the name(s) of the Special Inspection Agency (SIA) contracted to do the Special Inspections, using an online submission.

On-going Project Work

- **Site Safety**
  
  Property Owners **must** maintain their properties in a safe condition during the course of work.