Standpipe Project Checklist: Pre-Permit & On-going Project Work

As the Owner of the building/property, you are ultimately responsible for the project, and your signature/consent is required for submission of the project application. Owners may attend plan examination appointments only if accompanied by the Applicant or the Filing Representative.

Pre-Permit Project Work

☑ Licensed Contractor
   Hire NYC Licensed/Registered Contractor to obtain work permit in order to begin work.

☑ Special Inspections
   If the scope of work requires, hire the required Special Inspection Agency for performing Special/Progress Inspections.

☑ Notify the Department
   Prior to permit, provide the names of Special Inspection Agencies hired to do the Special Inspections, using an online submission.

On-going Project Work

☑ Site Safety
   Property Owners and Contractors must maintain their properties in a safe condition during the course of work.