

Project Checklists contain project-specific details as they apply to the scope of work of the project to provide compliance with the NYC Construction Codes and other regulations.

**Construction Drawings**

Make sure work conforms to approved drawings. However, minor variations are allowed and certain changes may require an amendment.

**Scope Modification**

Verify if changes need an amendment.

**Site Safety**

The Licensed Master Plumber or Master Fire Suppression Piping Contractor **must** maintain their work site in a safe condition during construction and **must** minimize the risk of accidents and fire.

**Special/Progress Inspections**

Make sure to coordinate work schedule with the Special Inspection Agency to ensure these are completed as required by stage of work.

**Department Inspections**

Make sure to perform required inspections – self-certification or request Department inspections – by stage of completion, and obtain sign-off for the completed work.

**Self-Certification**

If self-certifying the required inspections, make sure to submit a notice of intent to self-certify, which may be audited