

SERVICE NOTICE

Immediately Hazardous (Class 1) Civil Penalty Violations: New Payment Method

For the convenience of respondents, beginning March 14, 2016, the Department will accept payments by credit card for Immediately Hazardous (Class 1) civil penalty violations. These civil penalties are pursuant to the [New York City Administrative Code §28-219.1](#).

Credit Card Payment

Respondents who choose to pay their Immediately Hazardous (Class 1) civil penalties using a credit card can make the payments at any of the Department's Collection Centers.

Credit card charges carry a 2.49% convenience fee, which is assessed on the total payment amount due. The convenience fee is non-refundable and is required by the third-party provider.

NOTE: Respondents who pay by credit card, authorize a credit card payment for this specific transaction and agree not to dispute the payment. If for any reason the transfer of funds is not honored, the underlying violation will revert to an active status and additional violations may be issued.

Other Methods of Payment

In addition to credit cards, the Department accepts the following methods of payment for civil penalties:

- Certified Checks
- Bank or Cashiers' Checks
- U.S Postal Money Orders

All payments must be payable to the **New York City Department of Buildings**.

Payment Questions

If you have Immediately Hazardous (Class 1) Violation questions, contact the Department's Administrative Unit at (212) 393-2405.

For general payment questions, please contact the Department's Cash Receipt Unit at (212) 393-2253 or e-mail at cashreceipts@buildings.nyc.gov.

POST UNTIL: INDEFINITELY

Bill de Blasio, Mayor
Rick D. Chandler, P.E., Commissioner

cashreceipts@buildings.nyc.gov
nyc.gov/buildings