

BEST Appointment Requirements

Effective immediately, all requests for BEST (Building Enforcement Safety Team) inspection appointments must to be submitted by email to bestappt@buildings.nyc.gov. Appointments are also required for all Pre-Demolition and Demolition Sign-off Inspections.

In addition to Pre-Demolition and Demolition Sign-off Inspections, other BEST inspections include: Stop Work Order Removal, Sidewalk Shed Removal, Removal of Site Safety, and DOB Violation Removal. To request an appointment, complete a [BEST Appointment Request Form](#), then:

- Email the form with any prior objections to bestappt@buildings.nyc.gov. The subject line **must** read: **Address_Borough_Type of Request**

Example: 280 Broadway_Manhattan_SWO Re-inspection Appointment Request

An email confirming the appointment date and time range will be sent by a BEST Supervisor.

- On the scheduled appointment day, the Contractor or a knowledgeable representative **must** be onsite with all required documents (demolition plans/applications, violations, Stop Work Orders, site safety plans, etc.) and **must** provide the inspector with full access to the site/structure to conduct the inspection.

NOTE: Pre-Demolition/Demolition Sign-off Inspections and written pass/fail results will be provided to the contractor on site.

- To cancel an appointment, send a request to bestappt@buildings.nyc.gov at least 24 hours prior to appointment date. High rates of cancellations and/or 'no shows' will be monitored and the requester may be subject to disciplinary action.

For questions about your appointment or for additional information, please email BIquiry@buildings.nyc.gov.

POST UNTIL: December 31, 2017