

Site Safety Plan (SSP): Minor Revisions

Beginning July 1, 2017, minor revisions to the approved Site Safety Plan (SSP) need not be submitted to BEST Plan Exam Unit for review and approval. Instead, the contractor (permit holder) may revise the approved SSP, highlight the revisions, and sign the plan next to each revision.

The licensed Site Safety Manager or Coordinator (SSM-SSC) **must** also initial the revision. All revisions **must** be in compliance with Chapter 33 of NYC Building Code and other applicable rules and regulations, including the NYC Construction Codes, and create no unsafe condition.

Signed copies of the revised SSP **must** be kept on-site, with this Industry Notice, and be made available to Department inspectors upon request. The Licensed SSM or SSC **must** log the changes in his log book. Examples of minor revisions are as follows:

- Reconfiguration of construction fencing at perimeter of site or internal to site.
- In earthwork/foundation phase, ramp or egress reconfiguration.
- In earthwork/foundation phase, reconfiguration of shanties, trailers, storage.
- Location/ type of construction fence.
- Revision to underpinning and/or support of excavation.
- Revision to the location of a temporary generator inside site.
- Revision to debris containers inside the site.
- Addition to equipment on equipment list (not including hoisting equipment and/ or cranes).
- Relocation of ramp(s).
- Change in pedestrian walkway or configuration of sidewalk/lane closures as per DOT stipulations/permits.
- Modification to ladders or stair towers in New Buildings and Full Demolition applications.
- Addition/removal of scaffolding.
- Change in contact person/information on title block.
- Addition or revisions to construction gates.
- Change to material storage area inside site.
- Relocation or addition of guard booth inside site.
- Sidewalk Shed Removal as approved by a DOB Inspector.
- Storage of combustible materials.
- Horizontal netting jump schedule modification.
- Addition of hoist cars at mast/ runback structure platform
- Increase in height to vertical netting as coordinated with the design drawings.

All changes **must** be initialed and dated. This does not waive responsibility of the applicant and/or project team to revise the construction documents. **Revisions to the Site Safety Plan resulting in a substantial increase in the overall scope of work shall not constitute minor revisions.**

NOTE: If you are unsure if the proposed revision constitutes a minor revision, please inquiry at email address below.