

THE CITY OF NEW YORK
HOUSING AND DEVELOPMENT ADMINISTRATION
DEPARTMENT OF BUILDINGS

DEPARTMENTAL MEMORANDUM

DATE: July 28, 1972

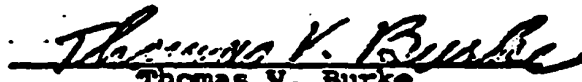
TO: Borough Superintendents

FROM: Thomas V. Burke, Director of Operations

SUBJECT: COMPLAINT BACKLOG

In order to reduce the complaint backlog, complaints which were filed prior to January 1, 1970, are to be reviewed and those which are hazardous, if not previously investigated, are to be assigned for immediate inspection and appropriate action. All other complaints filed prior to January 1, 1970, are to be cancelled. The complaint docket shall be so annotated for those cancelled.

A determined effort shall be made to investigate and take appropriate action on complaints filed on or after January 1, 1970, so as to reduce the backlog in order that all complaints will be investigated within a month of receipt.


Thomas V. Burke
Director of Operations

TVB/df

CC: Comm. Stein
Dep. Comm. Padavan
Asst. Comm. Walsh
Messrs. Olin, Linker