

HOUSING AND DEVELOPMENT ADMINISTRATION
DEPARTMENT OF BUILDINGS

DEPARTMENTAL MEMORANDUM

DATE: April 28, 1970

TO: Borough Superintendents

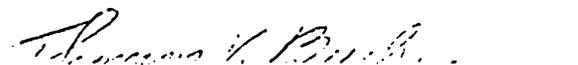
FROM: Director of Operations, T. V. Burke

SUBJECT: Cranes & Derricks - "ON SITE REPORT"

The new form #62 - "On Site Report" was distributed on April 17, 1970. The Chief Inspectors were briefed on the use of the form at a meeting held on April 16, 1970.

All construction and steel inspectors shall be instructed that it is their responsibility to file an "On Site Report" for each crane or derrick when they notice the equipment on site for the first time.

All inspectors are also to be instructed that there are no exemptions from the requirement to obtain an On Site Inspection Certificate where cranes are positioned on sidewalks and highways in connection with new building construction.



Thomas V. Burke
Director of Operations

TVB:JL:rmr
cc: Executive Staff