

DEPARTMENTAL MEMORANDUM

DATE: December 16, 1970

TO: Borough Superintendents

FROM: Director of Operations, T. V. Burke

SUBJECT: Demolition under Board of Health resolution

The following shall apply to processing of unsafe building orders where the buildings are certified to the Department of Health (form B-117A) as being vacant of all tenants and abandoned or deserted or seriously neglected by the owner:-

- a. upon such certification, all further processing of unsafe building orders shall be kept in abeyance until otherwise directed except that the title search procedure shall be completed and notices served on prescribed forms (copy attached) by personal service or by post and mail.
- b. where it is required that a new fire escape must be erected on an adjoining building prior to issuance of a demolition permit, the examination of a B.N. filed for compliance shall be expedited when requested by the applicant.
- c. preliminary inspections prior to issuance of a demolition permit will be made by inspectors of the Department of Development. If all other requirements are met the Demolition Permit shall be issued without such inspection by Building Department personnel and without notification that such inspection was made by the Department of Development. Permits when issued shall be issued simultaneously for both the demolition and sidewalk shed construction. Construction Inspectors shall be responsible for surveillance and inspection of the demolition work and shall be responsible for compliance with all laws, rules and regulations pertaining to demolition.



Thomas V. Burke
Director of Operations

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