

THE CITY OF NEW YORK  
HOUSING AND DEVELOPMENT ADMINISTRATION  
DEPARTMENT OF BUILDINGS

DEPARTMENTAL MEMORANDUM

DATE: November 27, 1974

TO: Borough Superintendents

FROM: Director of Operations, Thomas V. Burke, P.E.

SUBJECT: Demolition of Buildings and Department of Health,  
Bureau of Pest Control Extermination Confirmation Certificates

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Effective December 1, 1974, the Bureau of Pest Control will institute its "Pre-demolition Extermination Confirmation Procedure (P.E.C.)".

When the Bureau is satisfied that an adequate extermination has been performed on a premises to be demolished it will issue two original Bureau of Pest Control Extermination Confirmation Certificates, one for the exterminator, the other for the demolition contractor. A copy of the form letter is attached.

In addition to an original authorized signature there must be an original rubber stamp

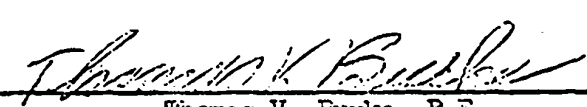
BUREAU OF PEST CONTROL  
ADEQUATE EXTERMINATION  
PERFORMED

Authorized signatures are:-

Randy Dupree - Director, Bureau of Pest Control  
Ms. Margaret Selman - Community Service Aide  
Ms. Edna E. Wilkins - Senior Clerk  
Ms. Patricia Jones - Senior Typist

The liaison telephone number is - 566-8028; 566-8029.

No exterminator's letter shall be accepted for filing on or after December 1, 1974. An original (exterminator or contractor) Bureau of Pest Control Confirmation Certificate shall be required prior to the issuance of a demolition permit. Where the exterminator's letter is on file prior to December 1, 1974, demolition permits shall be issued in accordance with previous procedures.

  
Thomas V. Burke, P.E.  
Director of Operations

TVB:LR:xmr

cc: Executive Staff  
Director, Bureau of Pest Control, Randy Dupree

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