

UPCOMING CHANGE

Demolition Inspection and Sign-Off Requests

To enhance the processing of demolition inspection and sign-off requests the Department has set up a dedicated email account for these requests at bestdemosignoff@buildings.nyc.gov.

Only the following should be emailed to this account:

1. Requests for pre-demolition inspection (BIS).
2. Requests for final demolition inspection and sign-off in BIS.
3. Submission of TR1s (special inspection form for demolition) as PDF attachments for demolition sign-off.

Note: Submission of the TR-1 in this manner does not alleviate the applicant from the responsibility of submitting the original TR-1 at the borough office.

The subject line of the email should contain only the filing address for the DM application.

The body of the email must contain the following information:

1. Filing address of demolition (DM) application.
2. DM application number.
3. Demolition contractor contact information, including phone number and email address.
4. Applicant of record contact information, including phone number and email address.
5. Filing professional contact information, including phone number and email address.