

THE CITY OF NEW YORK  
DEPARTMENT OF BUILDINGS

DEPARTMENTAL MEMORANDUM

DATE: Dec. 1, 1978

TO: Borough Superintendents  
FROM: Philip E. Olin, P.E., Director of Operations  
SUBJECT: DOCKET SHEETS

Attached herewith is a copy of a memorandum entitled "Distribution of Borough Office Docket Sheets" which was revised December 1, 1978 (Revision No.1) to add Item 15 to Chart No. 1.

Please arrange to have copies of the appropriate borough office docket sheets sent to the new added agency immediately.



Philip E. Olin, P. E.  
Director of Operations

PEO:WCK:ah

Attachments

Distribution:

Commissioner Fruchtman  
Deputy Commissioner Minkin  
Deputy Commissioner Parascandola  
Asst. Director of Operations Kupfer  
Borough Office Managers  
NESHAPS Coordinator Marcus Kantz.

1520



DISTRIBUTION OF BOROUGH OFFICE DOCKET SHEETS

CHART No. L.- Nov. 1, 1978      AGENCY / DOCKET SHEET

	N.B.	A/P.	B.N.	DEMO.	ELBY.	MISC.	EMC.SIGNS.	P.H.
1. Retained for use at Borough Office.								
2. Division of Licenses, Department of Consumer Affairs 80 Lafayette Street, New York, N.Y., 10013								
3. Division of Real Property Assessment Department of Finance (Borough Office)								
4. Code Enforcement of the Office of Rent & Housing Maintenance, Department of Housing Preservation & Development, (Borough Office)								
5. Borough Maintenance Engineer; Division of Highways, Department of Transportation (Borough Office) Except. S. I., to 40 Worth St., New York, N.Y., 10013								
6. New York City Transit Authority 370 Jay Street, Brooklyn, N.Y., 11201 Attn: Mr. George Ziegler, Div. Engineer, 10th Floor * Staten Island Transit N.B. Docket Sheet only.								
7. City Planning Commission, 2 Lafayette Street, New York, N.Y., 10007 Attn: Ms. Chandra Hauptman, Room 2214								
8. Bureau of Pest Control; Department of Health 125 Worth Street, New York, N.Y., 10013 Attn: Mr. Randy Dupree - Room 320								

(Cont'd.)

1522

ADDITIONAL DISTRIBUTION OF BOROUGH OFFICE DOCKET SHEETS

CHART No. 2 - Nov. 1, 1978 | AGENCY / DOCKET SHEET

	N.B.	ATL.	B.H.	DEMO.	ELMV.	MISC.	EMPG. SIGN.	P.R.S.	P.A.
<u>BRONX</u>									
1. Superintendent of Delivery & Collections, General Post Office, Bronx, N.Y., 10451									
<u>BROOKLYN</u>									
<u>MANHATTAN</u>									
1. Office of Borough President (Borough Office)									
2. Mr. Arnold Bronstoph, Office of Inspector General, Dept. of Housing Preservation & Development, 2 Lafayette St., New York, N.Y., 10007									
3. Office of Midtown Planning & Development % Elaine Bushell 220 West 42nd Street, (23rd Floor) New York, N.Y., 10036									
4. Department of Traffic 28-11 Bridge Plaza, Long Island City, N.Y., 11101 Attn: Marvin Gottesman									
5. Midtown Enforcement Project; 326 West 42nd St. New York, N.Y., 10036 Attn: Mr. Carl B. Weisbrod, Director									
<u>QUEENS</u>									
1. Board of Elections, 77-40 Vleish Place, Flushing, N.Y.									
2. Mr. Joe Evans, % Assemblywoman Gerdi Lipcruz, 257 Beach 116th St., Rockaway Beach, N.Y., 11694									
<u>STATEN ISLAND</u>									
1. Office of Borough President (Borough Office)									
2. Department of Parks, 1150 Clove Road, Staten Island, N.Y., 10301									
3. Staten Island Advance, 950 Fingerboard Road Staten Island, N.Y.									
4. Director, Borough Office, City Planning Commission 56 Bay Street, Staten Island, N.Y., 10301									