

SERVICE UPDATE

Follow-up #5: [Elevator Compliance Filings](#) Service Notice

New option in DOB NOW: *Safety* to allow for Elevator Inspection/Test Reports (ELV3) to be filed without a Witnessing Agency.

To accommodate circumstances where [Appendix K, Table N1](#) of the NYC Building Code allows for the completion of an Elevator Inspection/Test Report (ELV3) without a Witnessing Agency, the following question will be added to DOB NOW: *Safety* on November 21, 2018:

Does NYC Building Code Appendix K, Table N1 allow all of the inspection(s) and/or test(s) referenced in this submission to be completed without a witnessing agency?

Yes No

- If 'Yes' is selected, the fields for Witnessing Agency Director and Witnessing Agency Inspector will not appear for completion or signature.
- If 'No' is selected, the fields for Witnessing Agency Director and Witnessing Agency Inspector must be completed and electronically signed.

NOTE: The above question will apply to all Elevator Inspections/Tests in a particular filing. Elevator Inspections/Tests that include a Witnessing Agency cannot be filed in the same submission as Elevator Inspections/Tests that do not include a Witnessing Agency.

Compliance Filing Issues: Device Not Found

For a device not found or other issues when submitting an elevator compliance filing in DOB NOW: *Safety*, please submit an inquiry using the [DOB NOW Help Form](#). All elevator compliance filing inquiries must include the specific device number and the type of report you are attempting to file (i.e. CAT1, CAT5, or AOC).

POST UNTIL: July 1, 2019