SERVICE UPDATE

Follow-up #5: Elevator Compliance Filings Service Notice

New option in DOB NOW: Safety to allow for Elevator Inspection/Test Reports (ELV3) to be filed without a Witnessing Agency.

To accommodate circumstances where Appendix K, Table N1 of the NYC Building Code allows for the completion of an Elevator Inspection/Test Report (ELV3) without a Witnessing Agency, the following question will be added to DOB NOW: Safety on November 21, 2018:

Does NYC Building Code Appendix K, Table N1 allow all of the inspection(s) and/or test(s) referenced in this submission to be completed without a witnessing agency?

☐ Yes ☐ No

- If ‘Yes’ is selected, the fields for Witnessing Agency Director and Witnessing Agency Inspector will not appear for completion or signature.

- If ‘No’ is selected, the fields for Witnessing Agency Director and Witnessing Agency Inspector must be completed and electronically signed.

NOTE: The above question will apply to all Elevator Inspections/Tests in a particular filing. Elevator Inspections/Tests that include a Witnessing Agency cannot be filed in the same submission as Elevator Inspections/Tests that do not include a Witnessing Agency.

Compliance Filing Issues: Device Not Found

For a device not found or other issues when submitting an elevator compliance filing in DOB NOW: Safety, please submit an inquiry using the DOB NOW Help Form. All elevator compliance filing inquiries must include the specific device number and the type of report you are attempting to file (i.e. CAT1, CAT5, or AOC).

POST UNTIL: July 1, 2019