

SERVICE NOTICE

DOB NOW: *Build* Updates – Structural

Effective June 29, 2020, [DOB NOW: *Build*](#) will be updated with a number of changes specific to the Structural (ST) work type.

In response to feedback from industry members, the following changes are being implemented. All changes are applicable to new ST job filings that are created on or after June 29 or were still in Pre-Filing status on June 26. Changes will also apply to PAAs that are in Pre-filing or Objections statuses if the specific fields are editable on the PAA.

CATEGORY	DESCRIPTION
Asbestos Abatement Compliance - Asbestos questions no longer applicable when associated to an NB	A new option has been added: <ul style="list-style-type: none"> The asbestos-related compliance is addressed in an associated NB job. If this option is selected and a valid BIS NB job is provided, the remaining asbestos questions will no longer be required.
Additional Considerations, Limitations or Restrictions - Landmark and Modular items no longer applicable when associated to an NB or Alt 1	If under Additional Information, an associated OT-GC job number is provided that is either a BIS NB or a BIS Alt Type 1 of OT-GC, then the following questions and documents will not be required: <ul style="list-style-type: none"> Landmark questions BSA Calendar Numbers CPC Calendar Numbers Work includes modular construction under New York State jurisdiction question Work includes modular construction under New York City jurisdiction question Tenant Protection Plan
Additional Considerations, Limitations or Restrictions - Wind Tunnel Test Report	A Wind Tunnel Test Report will be added as a required document if 'Yes' is selected for this question: <ul style="list-style-type: none"> Is the structure design based on a Wind Tunnel Test?

CATEGORY	DESCRIPTION
<p>Additional Considerations, Limitations or Restrictions</p> <ul style="list-style-type: none"> - Peer Review Report 	<p>A Peer Review Report will be added as a Required Document along with the PE License Number of the Structural Peer Reviewer if ‘Yes’ is selected for <i>any</i> of the questions below:</p> <ul style="list-style-type: none"> • Is the building greater than 600 feet (183m) in height? • Is the building's gross floor area more than 1,000,000 square feet (92,903 square meters)? • Are any aspect ratios seven or greater? (BC 1614.1) • Does the building's design use nonlinear time history analysis? • Does the building's design use special seismic energy dissipation systems? • Does the building include any areas designed for the use of 3,000 or more occupants in close proximity (e.g. Fixed seating, grandstand)? • Is the building included in Structural Occupancy Category IV (as defined in Building Code Chapter 16) and have more than 50,000 square feet (4645 m²) of framed area? • Is the building taller than seven stories where any element, except for walls greater than 10 feet (3.048 meters) in length, supports in aggregate more than 15 percent of the building area? • Has a Structural Peer Review been requested by the Commissioner? <p>If all the questions above are answered ‘No’, the question Is a Structural Peer Review required? is asked.</p> <p>If ‘Yes,’ a Peer Review Report will be added as a Required Document.</p>
<p>Site Characteristics</p>	<p>The Site Characteristics section and all its subsequent questions have been removed.</p>
<p>Zoning Information</p>	<p>The Structural Footprint fields have been removed.</p>
<p>Scope of Work: Concrete</p> <ul style="list-style-type: none"> - Footing questions removed 	<p>On the Structural tab for Concrete scope, the below question and associated sub-questions have been removed:</p> <ul style="list-style-type: none"> • Is the concrete to be placed for footings that will be fully supported on earth or rock?

CATEGORY	DESCRIPTION
<p>Scope of Work: Concrete</p> <ul style="list-style-type: none"> - Option to waive TR2 	<p>On the Structural tab for Concrete scope, the below question has been updated:</p> <ul style="list-style-type: none"> • ‘Is the proposed total concrete placement on a given project (including associated filings) less than 50 cubic yards?’ question has been updated. <p>If ‘Yes’, another question will appear: Would you like to waive the requirement for testing of fresh concrete sampling (TR2)? (TR3 will still be required.)</p> <p>If ‘No’, the current process applies and the TR2 and TR3 will be required.</p>
<p>Concrete Design Mix (TR3)</p> <ul style="list-style-type: none"> - Date Trial Mixture Performed 	<p>The Date Trial Mixture Performed has been updated to allow dates up to 24 months from the date the application is being completed.</p>
<p>Concrete Design Mix (TR3)</p> <ul style="list-style-type: none"> - Concrete Producer's NRMCA Certification Expiration Date 	<p>The Concrete Producer’s NRMCA Certification Expiration Date is now required.</p>
<p>Statement & Signatures</p> <ul style="list-style-type: none"> - Applicant of Record’s Attestation Updated 	<p>The following sentence in the Technical Report (TR1) subsection of the Applicant of Record’s Attestation on the Statement & Signature tab has been removed (this update applies to all PW1 work types, not just Structural):</p> <p><i>I hereby certify that the work indicated herein has been performed in accordance with the requirements of the New York City Construction Codes and other applicable rules and regulations, except where reported adversely.</i></p>

Important reminders on Structural filings:

- The Structural work type does **not** include foundations or other elements that are in contact with grade/earth. Submit a BIS application for work that is in contact with grade/earth.
- If non-structural elements are included as part of the plan set submitted in DOB NOW for a Structural job, ensure that the other elements are clearly marked **For reference only** and the relevant BIS job numbers are cited on the plans.
- All Structural filings must have an associated New Building or Alteration job in BIS, or Sign job in DOB NOW. When completing the Structural application, use the Additional Information section to enter Related DOB NOW/BIS Job Numbers.
- A Structural permit is not a substitute for a New Building permit. OT-ST and OT-Structural may no longer be submitted in BIS and will be rejected.
- Please refer to the [Interim Guidelines for Structural Work Type Filing in DOB NOW: Build](#) for more details.

Visit the [DOB NOW: Build Structural \(ST\) Resources page](#) for more information or submit an inquiry at www.nyc.gov/dobnowhelp.

POST UNTIL: October 31, 2020