

SERVICE NOTICE

New Customer Service Office Hours and Temporary Records Room Closure

Beginning Monday, November 1, 2021 all DOB customer service locations, except the Licensing Unit, will close at 12:00 pm for drop-offs and in-person transactions. In addition, the Records Room in all borough offices will be closed from Monday, November 1 through Friday November 5, 2021.

Beginning Monday, November 1, all DOB offices will be open to the public from 8:30 am to 12:00 pm for in-person and drop off transactions.

The **Licensing Unit** will continue to conduct transactions by appointment only until 2:00 pm.

The **Records Room** in all borough offices will be closed from November 1-5. An additional Service Notice will be posted with further updates.

Bronx Borough Office
1932 Arthur Avenue, 5th Floor
Bronx, NY 10457

Brooklyn Borough Office
210 Joralemon Street, 8th Floor
Brooklyn, NY 11201

Manhattan Borough Office
280 Broadway, 3rd Floor
New York, NY 10007

Queens Borough Office
120-55 Queens Boulevard, 1st Floor
Kew Gardens, NY 11424

Staten Island Borough Office
10 Richmond Terrace
Borough Hall, 2nd and 3rd Floors
Staten Island, NY 10301

Customer Service Atrium
(Central Cashier, Licensing, and Manhattan
Borough Operations)
280 Broadway, 1st Floor
New York, NY 10007

A reminder that all Department of Buildings offices are closed on Tuesday, November 2, 2021 for Election Day and Thursday, November 11, 2021 for Veterans Day.