

## Tax Exempt Buildings Verification for filings in DOB NOW: *Build and Safety*

An ACRIS report is required to be uploaded as part of DOB NOW filings for tax exempt buildings.

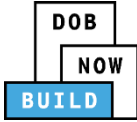
- Verify tax exempt status at the NYC Department of Finance Property Information site at [www.nyc.gov/nycproperty](http://www.nyc.gov/nycproperty)
  - Search by Property Address or BBL (borough-block-lot) Search
  - Select **Current & Prior Years** under **Market Values & Assessments** from the side menu.
  - Click on the most recent Tentative or Final Assessment Roll (pictured below)

The screenshot shows the NYC Department of Finance Property Information website. The main navigation bar includes 'Property Information', 'Apply for Exemptions', and 'Get Help'. Below this, there are three search buttons: 'Property Address Search', 'BBL Search', and 'REUC Search'. The main content area displays property information for '280 BROADWAY' in Manhattan, Block 153, Lot 1. A table titled 'Historical Market Values and Assessment Rolls' lists data from 2017 to 2020. The table has four columns: Year, Assessment Type, Date, and a 'Click Here' link. The 'Current & Prior Years' section is highlighted in blue. On the right side, there are 'Actions' (Printable Summary, Printable Version) and 'More Info' (FAQ) buttons.

Year	Assessment Type	Date	Action
2020	Tentative Assessment Roll	2019-01-15	<a href="#">Click Here</a>
2020	Market Value History	2019-01-15	<a href="#">Click Here</a>
2019	Final Assessment Roll	2018-05-25	<a href="#">Click Here</a>
2019	Market Value History	2018-05-25	<a href="#">Click Here</a>
2019	Tentative Assessment Roll	2018-01-15	<a href="#">Click Here</a>
2019	Market Value History	2018-01-15	<a href="#">Click Here</a>
2018	Final Assessment Roll	2017-05-25	<a href="#">Click Here</a>
2018	Market Value History	2017-05-25	<a href="#">Click Here</a>
2018	Tentative Assessment Roll	2017-01-15	<a href="#">Click Here</a>
2018	Market Value History	2017-01-15	<a href="#">Click Here</a>

- Find the Taxable/Billable Assessed Value section near the bottom. If the Assessed Value is zero, the building is tax exempt.
- Print this webpage showing the Assessed Value and save as a PDF.

- Upload the document in [DOB NOW](#) in the **Documents** tab under Document Type **ACRIS Report**.



In DOB NOW: *Build*, an ACRIS report is required if you select **Yes** to one of the Fee Exemption Request questions in Section 26 – Property Owner’s Statements in the **Statements & Signatures** tab.

Owner - Statements & Signatures

Plans/Work (PW1) - Section 26. Property Owner’s Statements\*

Fee Exemption Request (Non-Profit Owned and Operated) In accordance with Administrative Code 28-112.1, Exception 1, I certify that the deed holder is a corporation or association organized and operated exclusively for the purposes indicated in such section, and that the property is used exclusively by such entity for such purposed\*

Yes  No

Fee Exemption Request (NYCHA/HHC, NYC Agency, or Other Government Owned and Operated) The building or any part thereof to be constructed, renovated, altered or demolished is owned and operated exclusively for the purposes of the NYC Agency, NYC Authority, NYS Agency, Federal Government or any other government entity\*

Yes  No



In DOB NOW: *Safety* an ACRIS report is required if you select an applicable Owner Type.

7. Owner Information

E-Mail*	<input type="text" value="test@gmail.com"/>	Owner Type*	<div style="border: 1px solid black; padding: 2px;"><p>Select Owner Type ▼</p><p>Select Owner Type</p><p>Private</p><p>City Owned Non-NYCHA</p><p>NYCHA</p><p>State</p><p>Federal</p><p>Diplomat</p><p>Private-Tax Exempt</p></div>
Last Name*	<input type="text" value="ADSF"/>	First Name*	
MI	<input type="text"/>	Mobile Phone *	
Telephone*	<input type="text" value="211222222"/>	Business Name*	