

THE CITY OF NEW YORK
DEPARTMENT OF BUILDINGS

DIRECTIVE NO. 3 1964

To: Borough Superintendents Date: May 18, 1964
From: Joseph Ferro Subject: Discontinuance of
Director of Operations Dumbwaiters

This directive shall supersede all previous issuances on the same subject.

Where dumbwaiter shafts are discontinued in multiple dwellings, all dumbwaiter equipment shall be removed and the following means of protecting the shafts shall be provided:

A. Where the shaft is converted to closets:-

1. Roof bulkhead to be removed, opening in roof tier to be filled in with same material as existing roof tier and covered with approved roofing material. The underside to be covered with rocklath.
2. The opening in the first tier shall be filled in with wood beams where the existing first tier construction is wood beams. The underside to be covered with one- our fire resistive material. Where the first tier is concrete, the opening shall be filled in with 4" concrete reinforced with wire mesh.
3. The opening in the intermediate tiers shall be filled in with the same material as the intermediate tier construction.
4. The door opening into the shaft in the cellar, including the trim, shall be removed. The opening may be bricked up if desired.

B. Where the shaft is to remain:-

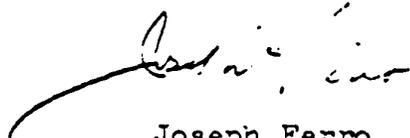
1. Roof bulkhead shall remain and the door above the roof into the shaft shall be removed. The opening shall be filled in with same material as the existing shaft wall construction or material of equal fire-resistive rating. The roof side to be covered with approved roofing material. 144 square inches of fixed ventilating louvred openings shall be provided in the top of the opening created by the removal of the door prior to filling in the

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remainder of the opening. This shall not be required where there is an existing skylight with fixed ventilating louvred openings on top of the roof bulkhead.

2. Doors opening into shaft on intermediate floors shall be removed and the openings filled in with same material or of equal fire-resistive rating as the existing shaft wall construction.
3. Door opening into shaft in cellar shall be removed, including trim, and opening bricked up.

Transmitted herewith are sketches incorporating the corresponding acceptable means of protecting the shafts. However, where an application proposes the discontinuance of dumbwaiters, sketches shall not be required if proposed means of protecting the shaft are properly described and specified.



Joseph Ferro
Director of Operations

JWS:MB

cc: Commr. Birns

Dep. Commrs. Kane and Gribetz

Spec. Asst. to Commr. Meyer

Asst. Dir. of Opers. Schneider

Exec. Engr. Asst. Cohen

Exec. Hsg. Asst. Riley

Chief Insp. Const. (Opers.) Breiner

Chief Insp. Hsg. (Opers.) Dell'Aira

Borough Superintendents:
for distribution to
borough personnel

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