INSTRUCTIONS

Purpose of form:
This form is required when submitting demolition submittal plans - required by BC 3306.5 on full demolition jobs and Alteration jobs that contain partial demolition work. The form must be submitted together with the plans prior to requesting a permit. The form must be completed by an appropriate professional.

Be sure to attach the appropriate job number sticker and write its related document number in the boxes at the upper right hand corner of the form.

If there are changes made to existing demolition submittal plans or to the information contained in a previously submitted DS1, submit an updated DS1 to supersede the older version.

1 Location Information
Enter the basic address information where the work will take place. Indicate which floor(s) will be affected by the work.

2 Preparer Information
Enter all details regarding the professional that is preparing the demolition submittal plans.

Indicate the relationship of the preparer to the job. For example, if the preparer is a PW1 applicant that also designed the architectural plans, check off the “PW1 Applicant” check box.

3 Demolition Certification by Preparer
The preparer must certify all facts about the submission in this section. Indicate if this is an initial DS1 (submitted for the first time), or if this DS1 is being submitted to supersede a previously submitted DS1(s). Enter the scan code(s) of the DS1(s) being superseded by this DS1. The scan code is an alpha-numeric code that begins with ‘SC’, and it can be found on the top right section of the scanned DS1 form.

3A Indicate the type of demolition that will occur on the site - Full Demolition (DM) or Partial Demolition (ALT).

3B Indicate the characteristic of demolition work that will take place on the work site. Check off all check-boxes as applicable. Enter the types of mechanical demolition equipment that will be utilized on the site - a general description of each type of equipment is sufficient.

Note: authorized preparers (i.e. P.E., R.A., or both) for each type of demolition are indicated in brackets.

3C If this DS1 form is being submitted as a result of changes made to previously submitted plans, enter the scan code of the accompanying AI1 form(s) submitted with the revised plans.

The scan code is an alpha-numeric code that begins with ‘SC’, and it can be found on the top right section of the AI1 form.

3D Check the check-box to certify the preparer statement. The preparer's signature and seal are required for all certification forms.