



DEPARTMENT OF BUILDINGS
BUREAU OF ELECTRICAL CONTROL
MUNICIPAL BUILDING, NEW YORK, N.Y. 10007
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OPERATIONS
POLICY AND PROCEDURE NOTICE # 19/91

To: Distribution
From: Stewart D. O'Brien
Date: September 3, 1991 *9/3/91 SDO*
Subject: Applications to Install Additional Electric Meters in One, Two, and Three Family Residences

Purpose:

To formalize the Department's procedure in the enforcement of Intro 615-A, which is relative to the number of electrical meters in one, two and three family residences.

Reference:

New York City Electrical Code, Subchapter 1, Section 27-3018h, Inspection: Amends the Administrative Code in relation to applications to install additional electric meters in one, two, and three family residences.

Effective: Immediately

Specifics:

The Bureau of Electrical Control shall refuse to process an "Application for Certificate of Electrical Inspection", for a one family house, where the application indicates more than one meter is to be installed, a two family house where the application indicates more than three meters are to be installed or a three family house where more than four meters are to be installed.

Contractors are required to indicate the existing metering in one and two family dwellings in the appropriate space provided on the application adjacent to the allotted space for location of panels/subfeeders.

In existing dwellings, where the contractor indicates that service or meter work is to be performed and the metering does not conform with 27-3018h, the application shall be returned.

In a premise where an application has been accepted and a "Temp" was issued and found to be contrary to 27-3018h, the utility company shall be requested in writing to cancel the "Temp" and a Certificate shall not be recommended or issued for the job. A "Notice of Violations" shall be issued to the owner of the premise and a special report shall be transmitted to the appropriate Borough Commissioner/Superintendent with all pertinent information.

The Borough Commissioner/Superintendent shall be similarly advised when a new additional electrical panel has been installed and it is apparent the new panel is for an additional occupancy.

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