

THE CITY OF NEW YORK  
DEPARTMENT OF BUILDINGS

DEPARTMENTAL MEMORANDUM

DATE March 12, 1981

TO: .. BOROUGH SUPERINTENDENTS

FROM: Commissioner Irwin Fruchtman, P.E.

SUBJECT: Out of Service Elevator Landings

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In response to inquiries regarding interpretation of Rule 110.6 of Reference Standard RS 18-1, relating to acceptance criteria for out of service elevator landings, you are advised as follows:

1. Physical locking of doors by padlocks or the like is not acceptable.
2. A keyed car and/or corridor call switch, allowing the doors to be opened manually from the hoistway side is acceptable, provided:
  - (a) Keyed switches in lieu of the call button within the elevator may be accepted, provided there is always the identical key switch for the hoistway door on the ball side.
  - (b) Elevator hoistway doors at the main entrance landing, and at the top and bottom terminal landings may not be arranged for out of service keys; and
  - (c) When elevators are subject to "elevator fire safety requirements and controls" operations, the above noted key car and hall switches must be overridden during firemens service.

IF/IEM/res  
Encl.

  
Irwin Fruchtman, P.E.  
Commissioner

cc: Commissioner Minkin  
Commissioner Dennis  
Executive Staff

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