

Service Update

Elevator Unit: Category 1 Inspections + PVT Violations

Beginning January 15, 2015, the Elevator Unit will accept requests for Category 1 Look-up Sheets and copies of PVT Violations via email through the following accounts:

Category 1 Look-up Sheets elelookup@buildings.nyc.gov

Copies of PVT Violation pvtcopies@buildings.nyc.gov

Department customer service windows will no longer accept these requests and will direct constituents to email these inquiries.

Category 1 Tests

Building Owners must have a basic test and inspection conducted on their devices annually, though these annual tests need not include load test. Category 1 tests must be performed by an approved elevator inspection agency and witnessed by an approved elevator agency not affiliated with the agency performing inspection. See 2008 Administrative Code §28-304.6 for more information on annual inspection requirements.

For more information regarding inspection and filing deadline, please read the rules of the City of New York 1 RCNY 103-02, available on the Rules page in the Code & Reference section at nyc.gov/buildings.

Periodic Inspections

Periodic inspections must be performed annually by contract agency inspectors. Defects found during this inspection subject to PVT violations.