

Definitions

- **Elevator Application (EA)** is required for the installation of new devices, major alterations, substantial upgrades, total replacement/modernization, change of classification or work involving structural changes for an existing device.
- **Elevator Building Notice (EBN)** is required for the removal or dismantling, minor alteration, repair or replacement of equipment for an existing device.
- **Elevator Building Notice/Policy and Procedure Notice (EBN/PPN)** is a self-certification under Policy & Procedure 26/90 for replacement/modernization. OPPN 26/90 authorizes a contractor to sign off minor alterations that do not require a test to be performed in the presence of a DOB inspector.
- **Amendments** are a revision to an open application that is filed after the Elevator Division has approved an elevator work permit. Amendments may include, but are not limited to, scope of work, address, weight change of the device, plan change, etc.

ELV-1A Supplement – Amusement Ride Application

- The ELV1A Supplemental form is **only to be filed** when submitting an elevator application to install a permanent amusement ride. (Do not submit ELV1 Elevator Application.)
- Please submit four copies of the application.
- Please attach two copies of all manuals pertaining to the amusement device.
- Complete fields 1 through 12. (Do not complete fields 13 and 14.)

ONLY ORIGINAL ELEVATOR APPLICATIONS WILL BE ACCEPTED FOR PROCESSING. CORRECTION FLUID OR TAPE, WRITTEN EDITING/CORRECTION OR CROSSING OUT IS PROHIBITED. CORRECTION FLUID OR TAPE, WRITTEN EDITING/CORRECTION OR CROSSING OUT IS PROHIBITED.