

The Department of Buildings is requesting applications from members of the construction, real estate, labor, architectural, and engineering community, and other interested stakeholders, to serve on the NYC Energy Conservation Code Advisory Committees that will help develop and review amendments to the New York City Energy Conservation Code as part of the mandated three year code revision cycle. Applications will be accepted through **May 29, 2018**.

***NOTE: The application deadline has been extended through JUNE 21, 2018.***

## **BACKGROUND**

The New York City Energy Conservation Code (NYCECC) is comprised of the New York State Energy Conservation Construction Code (NYSECCC) with NYC-specific amendments that are more stringent than the NYSECCC.

Periodically, the NYSECCC is updated based upon the latest version of the International Code Council Codes (I-Codes). New York City must then review the NYSECCC, and if necessary, propose amendments for New York City.

Additionally, New York City, pursuant to Local Law 32 of 2018, must propose amendments which bring the NYCECC in line with the NYStretch Code – Energy 2018 published by the New York State Energy Research and Development Authority (NYSERDA). To this end, the Department is organizing Advisory Committees to review updates to the 2018 International Energy Conservation Code (IECC), ASHRAE 90.1-2016, the NYSECCC, and the NYSERDA NYStretch Code – Energy 2018, as well as to determine whether additional changes should be incorporated into the NYCECC. The Department expects to begin submitting the proposed Code Revisions to the New York City Council in the Fall of 2018.

## **TIME COMMITMENT**

Due to the schedule of the New York State Energy Code update, it is anticipated that the Advisory Committees will meet once a month for approximately three to four months. Committee members are expected to be available to attend all meetings of their committee. All committee work is on a volunteer basis. The Department cannot provide any compensation for work or travel.

## **COMMITTEE MEMBERSHIP**

Committee participants should be experts in the subject matters regulated by the NYCECC. Members may represent either a specific organization, or be appointed to act on their own behalf due to their personal expertise in the subject matter.

Organizations whose interest is primarily in the areas of real estate, labor, policy, or economics, and who wish to have representation on an advisory committee, must provide a technical expert to represent their organization. The Department will not consider applications for individuals who do not possess technical proficiency in regards to the material assigned to the committee.

## COMMITTEE STRUCTURE

Space on the advisory committees identified below is limited. The Department seeks to appoint volunteers to the committees to ensure a balanced representation of stakeholders.

COMMITTEE NAME	COMMITTEE TYPE	CODE ASSIGNMENT
Commercial Energy Code	Advisory Committee	NYCECC Chapter 1, 2018 IECC Chapters C2 through C6, and Appendix CA; ASHRAE 90.1-2016
Residential Energy Code <i>(Residential applications are especially needed.)</i>	Advisory Committee	NYCECC Chapter 1, 2018 IECC Chapters R2 through R6, and Appendix RA



# Energy Code Committee APPLICATION

Complete the following application to apply to participate on an Energy Code Committee.

**Application Submission:** Applications may be sent to [codeapp@buildings.nyc.gov](mailto:codeapp@buildings.nyc.gov) or via US Postal Mail. Details on how to submit your application are in **Part F** of the application. The deadline for submissions is **May 29, 2018**. **NOTE: The application deadline has been extended through JUNE 21, 2018.**

## PART A: Participant Information

Name

Company

Title

Street Address

City

State

ZIP

Email

Telephone

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Are you representing an organization?

Yes

No

If yes, please specify the name of organization:

If an organization, company or interest, etc., funds your participation, please provide the following information:

*You may attach additional information on a separate sheet of paper.*

Organization:

Main contact (name):

Main contact phone number:

Main contact Email address:

*All funding sources must be indicated. Failure to do so may jeopardize your ability to participate.*



## PART B: Committee(s) Selection

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Please select the committee(s) you are interested in serving on. You must select at least one category from the following list.

- Commercial Energy Code
- Residential Energy Code

If you chose more than one committee, please specify your first choice:

## PART C: Relevant Experience

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Please describe your technical experience, and why you are qualified to serve on the committee(s) you have selected in Part B.

*You may attach additional information on a separate sheet of paper.*

Have you ever served on a Technical Committee (e.g. ICC, ANSI, etc.)?

- Yes                       No

Please specify below:

Please list any and all licenses and/or professional certifications you currently hold:

## PART D: Background Investigation

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All participants must undergo a background investigation before serving on any Code Committee. **The information you provide is confidential.**

**Name** *Last, First*

**Maiden Name or Alias** *(if applicable)*

**City** *(residence)*

**State** *(residence)*

**ZIP** *(residence)*

**Social Security Number**

 /  - 

**Date of Birth** *(Month/Day/Year)*

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**Have you ever been convicted of a crime or disciplined by a City, State or the Federal government?**

Yes

No

**If you answered YES, please specify below.**

**Do you have a personal friend or relative currently employed by the NYC Department of Buildings?**

Yes

No

**If you answered YES, please indicate the name of the individual(s) and your relationship below.**



## PART E: Authorization

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I, , being duly sworn, state that I have read, understand and to the best of my knowledge responded truthfully, accurately and completely in this application.

I have completed Parts D and E of this application for the express purpose of authorizing the City of New York (“the City”) to investigate my background as part of my application for participation in an Energy Code Advisory Committee.

I acknowledge that the City may, by means it deems appropriate, determine the accuracy and truth of the statements made in this application.

I authorize the City through its employee(s), agent(s) and/or representative(s) to investigate my background and authorize all persons, companies, entities, schools, governmental agencies or authorities to release any and all information pertaining to me or submissions made by me, documentary or otherwise, as requested.

I agree to cooperate fully with the City in its investigation of my background. I understand that my background investigation may not be completed until after I have started working on an Energy Code Advisory Committee. I agree that I can be removed from the committee as a result of the background investigation and/or if I do not meet the qualifications of the position I am seeking. Additionally, I agree that this authorization will remain in effect for the duration of my service on the Energy Code Advisory Committee(s).

I agree to notify the Department if the information provided in the Energy Code Committee Application changes, including a change in the organization I represent, source of funding or employment.

I acknowledge that I may not accept bribes, gratuities, gifts, or compensation for performing my duties, other than the funding indicated in Part A of the Energy Code Advisory Committee Application.

By signing below, I agree to comply with the provisions of the [2018 Energy Code Revision Handbook](#).

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*Signature of Applicant*

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*Date*

## PART F: Submitting Your Application

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To apply to participate in an Energy Code Advisory Committee, you must submit the following via mail or email by **May 29, 2018**: ***NOTE: The application deadline has been extended through JUNE 21, 2018.***

- Completed and Signed Application**
- Current Resume**
- Photocopy of a government-issued ID** *(for background check)*

**By mail:** New York City Department of Buildings  
Energy Code Unit  
Attention: Committee Selection  
280 Broadway, 7<sup>th</sup> Floor  
New York, NY 10007

**By email:** Send your documents, including your scanned signed application to [codeapp@buildings.nyc.gov](mailto:codeapp@buildings.nyc.gov)

*Please type 'Code Revision' in the subject of any emails regarding your application.*

*Please do not send technical inquiries to email address listed above, as we are unable to respond. Send all technical email inquiries to [energycode@buildings.nyc.gov](mailto:energycode@buildings.nyc.gov).*