

THE CITY OF NEW YORK
HOUSING AND DEVELOPMENT ADMINISTRATION
DEPARTMENT OF BUILDINGS
DIRECTIVE NO. 11 OF 1971 (CORRECTED)

DEPARTMENTAL MEMORANDUM

DATE: August 11, 1971

TO: Borough Superintendents

FROM: Thomas V. Burke, Director of Operations

SUBJECT: Elevator Inspections and Elevator Inspection Fees -
Sections C26-33.0 and C26-1802.2 of the Administrative Code

Section C26-1802.2 of the Administrative Code requires every new and existing elevator to be inspected and tested at least once every three months, except as otherwise prescribed therein for car safeties, counterweight safeties, oil buffers, hydraulic elevator pressure tanks and piston rods of roped hydraulic elevators. The owners of such elevators are required to pay an inspection fee to the department for each elevator so inspected, pursuant to C26-33.0 of the Administrative Code.

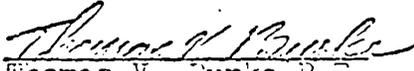
Section C26-1802.4 authorizes insurance companies, elevator maintenance companies, elevator manufacturers and certain other persons or agencies to make two of the four inspections required each year, and stipulates therein the requirements for submission of inspection reports.

A review of the elevator inspection reports indicates that a great number of inspections are made of elevators for various reasons (complaints, accidents, and the like) where no fees were charged or paid. Accordingly, hereafter, whenever an inspection is to be made of an elevator for any reason, the Chief Elevator Inspector shall ascertain the time interval since the last inspection for which fees were charged. If more than three months have elapsed, then fee cards (B Form CBS-EI) are to be prepared by the elevator inspector, who shall fill out the appropriate items after inspecting the elevator for the particular basis for the inspection, plus such other items required to be tested, and forward the fee card to the License and Permit Division.

This directive shall take effect immediately.

The sixth and seventh lines of the third paragraph have been corrected. All other items remain unchanged.

TVB/IEH/sl


Thomas V. Burke, P.E.
Director of Operations

cc: Exec. Staff
License & Permit Section