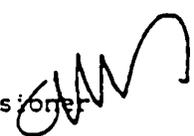


THE CITY OF NEW YORK,
DEPARTMENT OF BUILDINGS

DEPARTMENTAL MEMORANDUM

DATE: June 28, 1985

TO: Borough Superintendents

FROM: Charles M. Smith, Jr., Commissioner 

SUBJECT: Amendments to plans providing for range hood installations

The current approval process covering range hood installations entails a division of responsibility between the Fire Department and the Department of Buildings. D.O.B. examines the plans for the gas tubing, the appliance itself, and the exhaust system, and the Fire Department examines the range hood fire extinguishing system to determine the number and location of nozzles.

Difficulties have surfaced concerning the processing of amendments to the above-mentioned plans, when the amendments are filed in response to objections that are issued by the Fire Department. Currently the amendment is first filed with D.O.B., and then forwarded to the Fire Department for approval. This process is unnecessarily cumbersome, and time consuming. Accordingly, effective immediately, all amendments to plans for range hoods that are submitted in response to objections from the Fire Department will be filed directly with the Fire Department, and subsequent to the Fire Department's review and approval of the amendments the approved amendments will be filed with D.O.B.

This directive will take effect immediately.

CMS:sm

cc. E. Minkin, P.E., Deputy Commissioner
Peter Madonia, Deputy Commissioner
Cornelius F. Dennis, P.E., Assistant Commissioner
A. Louis Munoz, Esq., General Counsel
Deputy Borough Superintendents
Chief Plumbing Inspectors