

The City of New York
HOUSING AND DEVELOPMENT ADMINISTRATION
Department of Buildings

DEPARTMENTAL MEMORANDUM

DATE: June 26, 1972

TO: Borough Superintendents

FROM: Thomas V. Burke, P.E., Director of Operations

SUBJECT: Department Form 8 (Rev 7/68) - Plumbing, Mechanical Equipment
and Tank Installation
Water Use Charges - Bureau of Water Register

OBJECT:

To cooperate with the Bureau of Water Register (Department of Water Resources-Environmental Protection Administration) in order to improve the efficiency of establishing water use charges and thereby increase the cash flow to the City of New York. The initiation of this innovative program will not only expedite the collection of the much needed revenues, but will also result in a substantial increase in the productivity of both departments.

BACKGROUND:

- A. The Bureau of Water Register will furnish a supply of Department forms "Plumbing, Mechanical Equipment and Tank Installation" identified on the upper left corner as follows: "Form 8".
- B. Bureau of Water Register form "Form 8" varies from Department of Buildings "Form 8 (Rev 7/68)" as follows:

Front Side:

1. "Distance of Property Line From Corner" - added.
2. "Multi-Bldg? Yes ___ No ___" - added.
"Multi-Bldg" refers to situation where there is more than one building on a lot.
3. Telephone numbers of owner, etc. is now requested.

Reverse Side:

1. "Air Conditioner: Tonnage Air ___ Water ___" now requested.
2. "Outside Hose Bib: Yes ___ No ___" now requested.
3. Table of Fixtures:
Kitchen Baths)
Stall Showers) - now added.
Furnished Rooms)

continued....

678

REQUIRED ACTION:

1. For New Building, Alteration and Building Notice applications, distribute "Form 8" for use by applicants. This applies to the initial filing as well as to amendments to new or previously filed applications.
2. Please require that an additional copy of "Form 8" be filed - this means a total of five as the Plumbing Form is presently required in quadruplicate.
3. Upon approval of the Plumbing Specification Sheet "Form 8", please forward the extra (fifth) copy to:

Director
Bureau of Water Register
Department of Water Resources (EPA)
Room 2424 - Municipal Building
New York, N.Y. 10007

EFFECTIVE DATE:

The Bureau of Water Register will furnish a supply of Revised "Form 8" shortly and they will be made available to each borough.

Distribute the revised forms upon receipt.

Inform the plan desk that the revised Plumbing Specification sheets are required, effective July 1st, 1972. However, should an applicant file the "old" forms or file forms in quadruplicate instead of quintuplicate, please have the applicant make appropriate changes (or submit additional Form 8) in ink. This is to continue until September 5, 1972, when only revised form "Form 8" filed in quintuplicate, will be accepted.

ATTACHMENT:

"Form 8"

TVB/PEO/sl


Thomas V. Burke, P.E.
Director of Operations

cc: Exec. Staff
BCAC - Industry
Director, Bureau of Water Register

679