

THE CITY OF NEW YORK
DEPARTMENT OF BUILDINGS

DEPARTMENTAL MEMORANDUM

DATE: May 12, 1978

TO: Borough Superintendents

FROM: Philip E. Olin, P. E.
Acting Director of Operations

SUBJECT: TAX ABATEMENT CERTIFICATIONS
SECTION J51-25 OF THE ADMINISTRATIVE CODE
FORM TA-3 (Rev. 5/78)

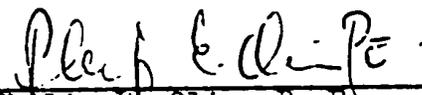
The memorandum dated January 29, 1974 from Thomas E. Burke, P.E., former Director of Operations, concerning the above subject matter is still in effect. Only the form associated with the memorandum has been revised to update the heading of the form and to better reflect commencement and completion dates as requested by the Department of Housing Preservation and Development.

In addition to the date work commenced, as noted on the commencement slip completed by the construction inspector, the date of the issuance of the Permit should be included.

The date work was completed has been modified. It should indicate the date the Certificate of Occupancy was issued, or, when none was required, the date of the sign-off by the inspector.

All information should be completed. When information is not available or not applicable, the letters "N.A." (Not Available or Not Applicable) should be used.

A copy of the revised form TA-3 (Rev. 5/78) is attached. An additional supply will be sent under separate cover. Superseded forms are not to be used effective immediately.


Philip E. Olin, P. E.
Acting Director of Operations

PEO:WCK:ah

cc: Executive Staff
Professional Societies
Real Estate Boards
Comm. Nat Leventhal, HPD
James Bennett, HPD

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