

SERVICE UPDATE

Gas Authorization and Plumbing Sign-off Request Changes in DOB NOW: *Inspections*

Beginning June 30, 2017, anyone associated with a record where a Gas Authorization or Plumbing Sign-off Request was submitted and rejected by the Department, will now be able to view the rejection reason(s) in DOB NOW: *Inspections* when using the workflow to resubmit the request.

DOB NOW: *Inspections* will now display the previous rejection reasons to users when they are submitting a follow-up Request for Gas Authorization or Plumbing Sign-off that was previously rejected. This will allow users to make sure they made all the necessary corrections and updates to their request before resubmitting to the Department.

In addition, users will continue to receive the DOB NOW: *Inspections* automated emails which also include the reasons for rejection.

If your request is rejected and you would like further clarification, please email the appropriate Borough Plumbing Office at the email addresses listed below:

- **Brooklyn:** BKplumbingIR@buildings.nyc.gov
- **Bronx:** BXplumbingIR@buildings.nyc.gov
- **Manhattan:** MNplumbingIR@buildings.nyc.gov
- **Queens:** QNplumbingIR@buildings.nyc.gov
- **Staten Island:** SIplumbingIR@buildings.nyc.gov
- **House Connections:** houseconnectionIR@buildings.nyc.gov

Additional instructions and manuals can be found on the DOB NOW: *Inspections* Resources page at <http://www1.nyc.gov/site/buildings/industry/dob-now-inspection-resources.page>

POST UNTIL: JULY 1, 2018