

# SERVICE UPDATE

## Green Roof & Solar Electric Tax Abatements: New Application Process

Applicants seeking tax abatements for green roof and solar panel installations must now electronically file these jobs – and any subsequent filings – through the NYC Development Hub. The standard Department of Buildings procedure remains unchanged, with the Sustainability Unit examining each application, and permits are still issued in the borough offices.

The Department’s borough offices will continue to accept applications for green roof and solar panel projects *not* seeking tax abatements.

### Changes to the PW1 eFiling Work Types

Only MH, PL, OT GC and OT- Other Work Types may be filed on the initial or subsequent documents. PL work, SD and/or SP are not permitted.

The PW1 must be eFiled as Alteration Type-2 and Work Type Other - Solar (Tax Abatement) or Other - Green Roof (Tax Abatement). When selecting ‘Other’, the drop-down menu will include Green Roof and Solar work types:

The screenshot shows the 'Work Types' section of the eFiling application. It includes a list of checkboxes for various work types: Boiler, Fuel Burning, Fuel Storage, Fire Suppression, Fire Alarm, Plumbing, Standpipe, Sprinkler, Mechanical, Construction Equipment, and Other. The 'Other' dropdown menu is open, showing a list of options: Solar (Tax Abatement), Please Specify..., Facade Repair, General Construction, Green Roof (Tax Abatement), Partitions, Solar (Tax Abatement), Structural, and Other. The 'Solar (Tax Abatement)' option is highlighted in blue. Below the work types section is the 'Cost Information' section, which includes a radio button for 'Standard' and a text input field for 'Other Work Type Cost' set to \$.00.

### Summary of PW1 Requirements

Green roof and solar panel jobs seeking a tax abatement must be filed as an Alteration Type-2, Professional Certification of Objections, Directive 14 application. Applicants must request review under the 2008 Construction Codes. Applicants may not claim exemption from the NYC Energy Conservation Code based upon Energy Use Not Affected.

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## Changes to eFiling an Electrical Permit Application

Applicants must use eFiling to file an Electrical Permit Application (ED16A) for electrical work associated with a solar panel installation seeking tax abatement. In the Work to Be Done section, the applicant must select (E) Sustainable Energy Installs-Solar.

* Work to Be Done (Check all that apply - Maximum of 9 selections)			
<input type="checkbox"/> 1 Service Work/Notify Utility	<input type="checkbox"/> 3 Elevator/Escalator/Material Lift	<input type="checkbox"/> 5 Fire Damage	<input type="checkbox"/> 7 HVAC Wiring
<input type="checkbox"/> 2 Temporary Construction	<input type="checkbox"/> 4 Amusement Rides	<input type="checkbox"/> 6 General Wiring	<input type="checkbox"/> 8 Boiler/Burner Wiring
<input type="checkbox"/> (T) Temporary Light & Power	<input type="checkbox"/> (W) Sidewalk Shed Wiring & Lighting	<input type="checkbox"/> (L) Lighting Work	
<input type="checkbox"/> (S) Sustainable Energy Installs-General <i>(If S is selected. no other selections are allowed.)</i>		<input checked="" type="checkbox"/> (E) Sustainable Energy Installs-Solar <i>(If E is selected. no other selections are allowed.)</i>	
9 Other	<input type="text"/>		

## Payments

To pay by mail, send checks to the attention of the NYC Development Hub at the NYC Department of Buildings, 280 Broadway, 3rd Floor, New York, NY 10007. To pay in person by check or credit card, meet with the borough manager where the project will be located. Make checks payable to NYC Department of Buildings. Please indicate the job number, as assigned by the Hub, is included on the check.

See the [Sustainability](#) section on the Department's website at [nyc.gov/buildings](http://nyc.gov/buildings) for more information, or email questions to [GreenRoofandSolar@buildings.nyc.gov](mailto:GreenRoofandSolar@buildings.nyc.gov).

For learn how to work with the Hub, visit [nyc.gov/nycdevelopmenthub](http://nyc.gov/nycdevelopmenthub) or email [nycdevelopmenthub@buildings.nyc.gov](mailto:nycdevelopmenthub@buildings.nyc.gov).

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