



DEPARTMENT OF BUILDINGS

EXECUTIVE OFFICES  
60 HUDSON STREET, NEW YORK, NY 10013

CHARLES M. SMITH, Jr., R.A., Commissioner  
312-8100

ISSUANCE # 47

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Administration  
Policy and Procedure Notice # 12/87

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TO: Distribution

From: Charles M. Smith, Jr., Commissioner

Subject: Designation of Records Access Officer

Date of Issuance: September 28, 1987

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Pursuant to the Freedom of Information Law (Public Officers Law, Art. 6) and sections 1113 and 1114 of the New York City Charter, and the rules promulgated thereunder, I hereby make the following designations:

RECORDS ACCESS OFFICER

Charles G. Sturcken  
Deputy General Counsel  
60 Hudson Street  
New York, N.Y. 10013  
(212) 312-8130

APPEALS OFFICER

Charles R. Foy  
General Counsel  
60 Hudson Street  
New York, N.Y. 10013

  
CHARLES M. SMITH, JR.