

Crane Notification Web Form

Beginning June 1, 2018, crane or derrick equipment users must use the online [Crane/Derrick Notification form](#) to comply with the Department of Buildings' crane notification rule ([1 RCNY Section 3319-01\(c\)\(5\)](#)).

The equipment user of a crane or derrick that (1) requires a certificate of on-site inspection or an on-site waiver; or (2) is used under the direct and continuing supervision of a Licensed Master Rigger, is required to notify the Department as follows:

Specified Operations

Notify the Department at least one day, but no more than two days before:

- the arrival of the crane or derrick at the site
- the assembly/disassembly operation for all cranes except tower cranes
- the pouring of a concrete foundation for a tower crane.

Cancellation and Rescheduling

If any of the operations listed above is canceled after a notification is made to the Department:

- Notify the Department no later than the date the activity was scheduled
- Provide the Department with the new intended commencement date of the activity at least one day but no more than two days before the activity commences.

Departure

- Notify the Department of the departure of the crane or derrick from the site no more than two days after the departure (not required for a crane working at the site under a 48-hour onsite waiver).

Master Rigger Jobs

- If the CD originally identified becomes unavailable, confirm that the replacement CD is active in BIS, and email the replacement CD to CNotifications@buildings.nyc.gov before starting operations. A copy of this email must be made available to the Department on site.

Failure to notify the Department may result in the imposition of penalties.

For questions, email CNotifications@buildings.nyc.gov.

POST UNTIL: December 31, 2018