REMINDER: Site-Specific Safety Orientations and Refreshers

Effective May 16, 2018, permit holders at sites requiring the designation of a Site Safety Manager, Site Safety Coordinator, or Construction Superintendent must ensure that each construction or demolition worker at the site receives a site safety orientation and refresher.

Site-Safety Orientation
Each worker at the site must receive a site safety orientation before the worker begins any construction or demolition work at the site. The site safety orientation must:

- be conducted by a qualified person who has the ability to communicate with each worker who takes part in the orientation;
- include a review of safety procedures at the site and any hazardous activities to be performed at the site.

Site-Safety Refresher
Each worker at the site must receive a site safety refresher if:

1. the worker has performed construction or demolition work at the site for one year or more; and
2. one year or more has passed since the worker received a site safety orientation or refresher with respect to the site.

The site-safety refresher must:

- be conducted by a qualified person who has the ability to communicate with each worker who takes part in the refresher
- include a review of safety procedures at the site and any hazardous activities to be performed at the site.

Recording Keeping
The permit holder must maintain a record of all orientations and refreshers conducted for the site. The record must be kept at the site and include:

1. the date and time of each orientation;
2. the date and time of each refresher;
3. the name, title and company affiliation of each worker who participated;
4. the name, title and company affiliation of the competent person who conducted the orientation or refresher; and
5. the signature of the qualified person.

Failure to provide site-safety refreshers and orientations or to keep records of them may result in the imposition of penalties.

For further information, read Local Law 206 and BC 3301.11.1 and BC 3301.11.5, found on the Department’s website.