

# SERVICE NOTICE

## Refund Requests for Superseded Limited Alteration Applications (LAA)

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Effective immediately, there will be no refunds issued for Superseded (LAA) filings. If the initial licensed contractor (License Master Plumber, Fire Suppression Contractor or Oil Burner Equipment Installer) is replaced on a LAA and a new licensed contractor takes responsibility for the work being performed, the filing fees paid by the initial licensed professional will remain with the application and will not be refunded.

No refund requests will be accepted for LAA filings that have been superseded

For questions regarding LAA applications and LAA refund requests contact the Limited Alteration Application/Permit Renewal and Hub Authentication unit at [laa-pr@buildings.nyc.gov](mailto:laa-pr@buildings.nyc.gov).

**POST UNTIL: June 30, 2020**