

SERVICE UPDATE

Information Sessions for Limited Alteration Application (LAA) Updates and Changes

The Department will host information sessions on Tuesday, March 21, 2017 and Friday, March 31, 2017 to demonstrate the new updates and changes to the LAA filing process. Due to space limitations, advance registration is mandatory for all attendees.

Session topics will include

- Testing a piping system as a complete unit for alterations and legalization of gas piping and appliances
- New filing procedures for existing Pre-BIS gas appliances
- Emergency Work Notifications (EWN)
- Plumbing Enforcement Updates
- Electronic filing of LAAs
- LAA Renewals
- LAA Filing Guide
- LAA Audits

Session Registration

The Information Sessions are open to all Registered Design Professionals (Professional Engineers and Registered Architects) licensed Contractors, Filing Representatives, and administrative assistants. To register for one of the Information Sessions listed below, email the following details to LAA-PR@buildings.nyc.gov: your full name; telephone number; company name, and; the number of representatives attending.

Space is limited. All registration requests **must be received by March 10, 2017**. The sessions will be held at 280 Broadway, 3rd Floor (conference room). Reserve your seat for either:

SESSION I

Tuesday, March 21, 2017
10:00 am – 12:00 pm

or

SESSION II

Friday, March 31, 2017
10:00 am – 12:00 pm

Registration is also available by signing up at the LAA/Permit Renewal Unit customer service window, located at 280 Broadway, 5th Floor (Manhattan). The customer service window is open Monday through Friday from 9:00 am to 4:00.

Please contact LAA-PR@buildings.nyc.gov with questions or for further information.

POST UNTIL: March 31, 2017